

Message

From: Janice Wray [jwray@kctmo.org.uk]
Sent: 23/01/2017 16:30:08
To: Yaqub Somayya: H&F [somayya.yaqub@lbhf.gov.uk]
Subject: RE: contact please

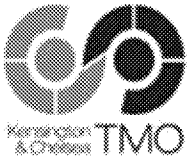
Hi Somayya

Apologies, previous TMO Fire Policy attached plus updated draft (not yet finalised) that was discussed with our H&S Committee on the 19th Jan – the highlighted sections are the primary changes being proposed. As this one is not yet finalised I would be grateful if you would not circulate it


Thanks

Janice

Janice Wray
TMO Health, Safety & Facilities Manager
t: [REDACTED]



w: www.kctmo.org.uk
a: 292a Kensal Road, London, W10 5BE.

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From: Yaqub Somayya: H&F [mailto:Somayya.Yaqub@lbhf.gov.uk]
Sent: 23 January 2017 16:25
To: Janice Wray <jwray@kctmo.org.uk>
Subject: FW: contact please

Hi Janice,

Would you mind forwarding me your fire policy please?

Regards,

Somayya Yaqub
Bi-borough Corporate Health and Safety Manager (Interim)

Environmental Health
London Borough of Hammersmith and Fulham | Royal Borough of Kensington and Chelsea
Council Offices, 37 Pembroke Road, London, W8 6PW | Tel: [REDACTED]
www.lbhf.gov.uk and www.rbkc.gov.uk
Director: Nicholas Austin

From: Yaqub Somayya: H&F
Sent: 13 January 2017 11:38
To: 'Janice Wray' <jwray@kctmo.org.uk>
Subject: RE: contact please

Hi Janice,

Hope all is good with you.

I will ask the LINK about the two sites below.

As for the fire policy, please forward your existing one and will keep in mind it is under review.

I note you are not attending the meeting on Monday, shame as we have an external speaker from a law firm to talk about HS.

Regards,

Somayya Yaqub
Bi-borough Corporate Health and Safety Manager (Interim)

Environmental Health
London Borough of Hammersmith and Fulham | Royal Borough of Kensington and Chelsea
Council Offices, 37 Pembroke Road, London, W8 6PW | Tel: [REDACTED]
www.lbhf.gov.uk and www.rbkc.gov.uk
Director: Nicholas Austin

From: Janice Wray [mailto:jwray@kctmo.org.uk]
Sent: 12 January 2017 09:37
To: Yaqub Somayya: H&F <Somayya.Yaqub@lbhf.gov.uk>
Subject: contact please

Hi Somayya

Our Fire Risk Assessor has raised a number of issues that I need RBKC's input on and I would be grateful if you could please point me in the right direction of who I should contact –

1. **Baseline Studios** – located on Lancaster West Estate underneath the residential flats at Barandon Walk
The dry riser inlets for the flats above are located in this area and we need to ensure that arrangements are in place to provide the LFB with ready access out of working hours. I have raised previously with Gary Mann, Property Services (Sarah Muluta) and Compliance (Ray Ruane) but this has never been satisfactorily resolved. Could you please advise who is now covering compliance as perhaps I can start again with them
2. **Chesterton Square**
There are some RBKC staff located at 90 Chesterton Sq and the assessor has raised a query on whether the flat entrance door is fire-rated and about the inspection and maintenance regime in relation to the fire alarm that appears to have been installed in the communal stairwell outside this property. Who would be best to respond to these and other associated queries and concerns ?

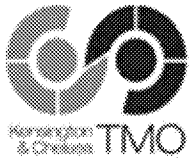
I think you may have asked for a copy of our Fire Policy & Strategy over the Christmas period – apologies I am still play catch up. Happy to provide but just to advise that we are in the process of majorly reviewing this – being discussed at our H&S Committee next week – do you want a copy of the old one or are you happy to wait until the reviewed doc is available?

Please advise


Thanks

Janice

Janice Wray
TMO Health, Safety & Facilities Manager
t: [REDACTED]



w: www.kctmo.org.uk
a: 292a Kensal Road, London, W10 5BE.

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