

## PERFORMANCE TARGETS

NAME: Paul Hanson  
SECTION: Building Control

DATE: 1<sup>st</sup> June 2012  
JOB TITLE: Senior Building Control Surveyor (Fire Safety Group)

	Target	Links with Cabinet Business Plan/Service Delivery Plan	Action Required	Evaluation Criteria - what will success look like?	By When
1	Spend money wisely	Corporate target	Suggest areas that may reduce service spending or increase its income. Participate in action plan to increase income and level of applications	Able to demonstrate contribution made to cost reductions or income increase.	Feb 2013  LABC Risk assessments
2	Maintain Local Targets	BP	Monitor proactively progress & respond to any shortfall in meeting targets. Ensure work covered for absent staff. Make manager aware of any problems encountered.	100% meaningful response to full plans in 8 days. 100% Section 20 applications given a meaningful response in 10 days	Ongoing Alter timesheet new version for June 2012 with 8 day target
3	Continue to develop fire engineering learning and gain knowledge and keep abreast of developments in C. Fast and CFD 3D fire modelling.	BP	Seek out and learn quicker and better ways of producing fire models.	Able to demonstrate that improvements have been achieved.	Feb 2013
4	Continue to produce Screen Casts as a means of teaching our staff and trainees+ any	BP	Explore areas where colleagues would benefit from assisted training.	Staff working more effectively in a shorter time.	Feb 2013  Consider those done and future

	plan mans guides that may help staff/colleagues.				tutotials
5	Undertake 2 days training and record it in Pathlore	Corporate	Book all training course in the Pathore System.	An up to date record of training recorded in Patore.	Feb 2013 Update training log
6	Assist in marketing our service.	Corporate	Be proactive in producing any literature/techniques to increase our income.	Give examples of any new income that was gained.	Feb 2013 Holland Park Video
7					
8					

Signed (*Employee*) ..... Signed (*Manager*) ... **Dave Gammon**