

Sent: Tue, 15 Dec 2015 12:49:46 +0000
From: Janice Wray <jwray@kctmo.org.uk>
To: Peter Maddison <pmaddison@kctmo.org.uk>
Cc: Barbara Matthews <bmatthews@kctmo.org.uk>
Subject: Grenfell Tower - signage & responses to Cllr Blakeman
[Grenfell Tower - Fire Safety](#)

Hi Peter

Further to the initial query from Cllr Blakeman on this issue on the 1st Dec , she sent in a further e-mail with photo attached last Thursday (copy attached). Just to confirm -

- At per your request I asked the LFB Station Manager for North Kensington to confirm when his crews had carried out the last of their regular familiarisation visits to Grenfell and he advised that this was undertaken in October 15
- I visited the block yesterday to inspect the current signage and fed back my comments (all relatively minor) to Claire who has instructed Rydons to address them asap. Specifically, I noted –
 - The signs clarifying which flat numbers are located on each floor were all fixed in place with the exception of the one on the 16th floor. These have been fixed with heavy duty staples which are clearly doing a good job of preventing the signs falling off accidentally.
 - The stencilling of floor numbers within the staircase stopped is effective but currently starts at the 4th floor . The lobbies in the stairwell below the 4th floor down to ground level should also be stencilled.
 - There were some temporary laminated signs in each lift car which are misleading as they refer to leaving the building via “WW2 “ – need to be replaced with simple, clear instructions advising people exiting the building in the event of a fire or emergency of how to do this
 - With regard to the flat numbering sign for the whole building this was fixed in place beside the lifts, however, a further copy should be installed in the large entrance foyer immediately inside the main entrance door which leads to this lift lobby. This could be fixed at a higher level in a very obvious location so that LFB, residents visitors etc. can see it immediately on entering the block. Additionally, the possibility of increasing the size of this notice (and the font size on the notice) should be investigated.
 - I have arranged to meet Carl Stokes at Grenfell Tower at 1pm today to inspect the block. Further, Claire has provide the proof copy of the permanent signs which has been submitted by the contractor for our approval and I will feed back any comments he has on this
 - Finally I have arranged for the new LFB Station Manager for North Kensington to meet me on site at 10am on Friday to inspect the block pre-Christmas.

Claire has just had confirmation that the ventilation system is not currently operational and will not be operational for Christmas.

Can I just check with you whether you intend to respond to Cllr B or whether you want me to draft something for your consideration.

Please advise

Thanks

Janice
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