

Identifying FRA's and associated documents

15 May 2020

Peter Day, Service Development Manager (Interim)

Request

3 FRA's for Grenfell

- October 14
- April 16
- June 16

1 X NOD for Grenfell

- November 2016 – Notice of Deficiency (NOD)

With evidence from:

- W2 and/or
- CRM

- a) screenshots of the workflows
- b) view maps
- c) system reports
- d) FRA actions requests
- e) FRA repair action requests

Approach

None of the 4 original documents (3 FRAs and 1 NoD) have been located on CRM and W2.

Checked W2 for all. W2 is not an easy package to search, you don't appear to be able to search at the global level, instead you have to go into the correct area.

Checked CRM for all. CRM is much more searchable. We are confident that if the information was there we would have found it. None of these have been located on CRM. Documentation showed the FRA workflow did not go live until May 2017.

Gone back through W2 (virtual meeting with David Hughes and Teresa O'Reilly-Day).

Documents on File Shares (or SharePoint)

I managed the migration of documents from the file shares across the breadth of Housing Management service into SharePoint. I have a comprehensive mapping document of the legacy file share location against the new location in SharePoint.

I identified all mappings that mentioned 'FRA or Fire'. We then searched in each of these areas for 'FRA, Fire, Gren'. There were two key areas where the documents were located:

- T:\Policy + Development\Human Resources\Health and Safety\Fire Risk Assessments
- T:\Policy + Development\Human Resources\Health and Safety\Fire

The screen print below searches on 'T:\Policy + Development\Human Resources\Health and Safety\Fire Risk Assessments' for the word 'Gren'. It located 65 documents. The documents below this were all located from this search, unless specifically identified.



2) FRA April 2016

FRA Grenfell Tower
April 2016.pdf

Grenfell Tower Significant Findings

Grenfell Tower Significant Findings

3) FRA June 2016

FRA Grenfell Tower
June 2016.pdf

Grenfell Tower Significant Findings

Grenfell Tower Significant Findings

(Created by CS Stokes – “By whom” and “To be completed by” fields completed)

iv) Grenfell FRA actions - FRA June 2016

- Different path: T:\Policy + Development\Human Resources\Health and Safety\Fire



Grenfell FRA
actions - FRA June 2

(Created on 15/06/17 at 11:54 – contains 46 actions relating to the June 2016 FRA)

v) Grenfell Tower Significant Findings & Action Plan June 2016.W2

- different path: T:\Policy + Development\Human Resources\Health and Safety\Fire



Grenfell Tower
Significant Findings

(Created by CS Stokes – “By whom” and “To be completed by” fields completed – identical word count to file at iii))

4) November 2016 – Notice of Deficiency (NOD)

- i) Deficiency Notice - Grenfell Tower. Nov 16
- different path: T:\Policy + Development\Human Resources\Health and Safety\Fire



Deficiency Notice -
Grenfell Tower. Nov

Further documents identified on File Shares (or SharePoint)

- i) Neighbourhood Management FRA Actions - 10th March 17



Neighbourhood
Management FRA A

(created 10/3/17 at 13:10 – contains 5 action from the October 2014 FRA – 8, 16b, 23b-d)

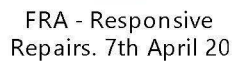
- ii) FRA- Neighbourhood Management. 7th April 2016



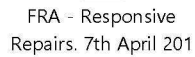
FRA-
Neighbourhood Ma

(created 7/4/16 at 11:04 – contains 5 actions from the October 2014 FRA – 8, 16b, 23b-d)

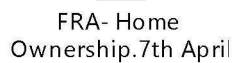
- iii) FRA - Responsive Repairs. 7th April 2016



iv) FRA - Responsive Repairs. 7th April 2016



v) FRA- Home Ownership.7th April 2016



vi) FRA Stats - Contract Management. 7th April 2016



DH Notes:

1. *Actions identified in the PI letter of 3 March 2020 are not on Neighbourhood FRA spreadsheets for 7.4.16 or 10.3.17 (where the process start dates are shown as 1.12.14 for each of the actions listed) – the notes above in italics show which October 2014 FRA actions were included in each report.*
2. *The April 2016 spreadsheet contains actions relating to the October 2014 FRA but not the April or June 2016 FRAs while the March 2017 spreadsheet contains items from the October 2014 and June 2016 FRAs but not the April 2016 FRA.*