





W2 FRA – Grenfell Tower – Process 269427

Work Finder – Work Finder

**Work Finder**

 Work Finder... Note Finder... Document / Call Finder...

QueryResults

QueryReset

Max Rows:

Worktray

Group Trays:

User Trays:

Stage Details

Batch Details

Process Details

Process Number:

Call Audit Number:

Process Status:

Reference Type:

Process Name:

Process Category:

Process Start Date:

Process Due Date:

Doc Details:

Contact Details:

Process Comment:

Initial Document Number:

Parent Process:

Sub Process Status:

SQL:

Application Specific Details

Application

☐ Save Preference

W2 Search Results:

The **View** option changes the details displayed (All Data, Basic, Basic 2, Detail, Standard)

Query Results				
Order View Select All Bulk Action Export				
Process	Stage	Type	Started/Due	Notes
General Filing HS Fire Risk Assessment	Closure Stage	Action	Wednesday 31st Aug 2016 Thursday 01st Sep 2016	Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Double clicked on yellow highlighted area to open the folder – 2 windows open overlaid

Process Stage – Closure Stage details are read only

HS Fire Risk Assessment (view only - Process is Complete)

[Details](#)
[History](#)
[Closure Stage](#)

Closure Stage
No instructions have been provided

Check List
☒ Is all the information correct and can the process can be closed? (Janice Wray, 31-Aug-16 19:20) Answer: Yes

Actions

- View Action Plan Details (Janice Wray, 31-Aug-16 19:20)
- View Process Notes
- View Evidence/Documentation Relating to Completion of Risk Action

Process
☒ Complete Process

Process Stage – History – shows all stages

In the **Process Started** stage there is a link ([click here to view](#)) but was unable to use it as the screen was read only.

HS Fire Risk Assessment (view only - Process is Complete)

[Details](#)
[History](#)
[Closure Stage](#)

☒ Ascending
☒ Descending
☒ Show All
☐ Select:

Process Completed Janice Wray Wednesday 31st Aug 2016 19:20:51
Process completed

Process Change Janice Wray Wednesday 31st Aug 2016 19:20:37
Stage Due Date changed from 31/08/2016 09:46:10 to 01/09/2016 19:20:24

Stage Change Janice Wray Wednesday 31st Aug 2016 19:20:37
Process moved from stage "High Priority Stage" to "Closure Stage"

Stage Reassigned Cyril Morris Wednesday 10th Aug 2016 09:46:18
Stage reassigned From Cyril Morris (CMORRIS) to Janice Wray (JWRAY)
Stage Due Date changed from 11/08/2016 09:41:26 to 31/08/2016 09:46:10

Stage Change Cyril Morris Wednesday 10th Aug 2016 09:46:18
Process moved from stage "Log Action Plan" to "High Priority Stage"

Process Change Cyril Morris Wednesday 10th Aug 2016 09:46:18
Stage Due Date changed from 11/08/2016 09:41:26 to 31/08/2016 09:46:10

Process Started Cyril Morris Wednesday 10th Aug 2016 09:41:26
HS Fire Risk Assessment process started at stage "Initial"
Process started by Cyril Morris ([Click here to view](#))
Document Description: Manual Process

Process - Details

HS Fire Risk Assessment

(view only - Process is Complete)

Details

History

Closure Stage

Process:

HS Fire Risk Assessment

Started:

Wednesday 10th Aug 2016 09:41

Due:

Monday 06th Feb 2017 09:41

Process Status:

Completed

Completed By:

Janice Wray

Completed On:

Wednesday 31st Aug 2016 19:20

Map:

Health & Safety Fire Risk Assessment

Status:

Development

Version:

161

Live:

No

Reference:

Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Reference Type:

General Filing

Ref Code:

24314Section

Comment:

New Documents:

Last Modified:

Date:

Wednesday 31st Aug 2016 19:20

By User:

Janice Wray

Other Details:

Process No:

269427

Stage Handler:

classes::worktray::proc::mapproc

Initial Document Number:

748342

Folder Options

View

Options

Standard Actions

Manual Process, 10 Aug 2016

Main Details

Options...

Document History

Export

Manual Process - HS Fire Risk Assessment

This Process was started manually by Cyril Morris on 10/08/2016 09:41:26

Main Details

View Options Standard Actions

Main Details Manual Process, 10 Aug 2016 [U]

Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Folder Name Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Active Processes

Completed Processes

Process	Completed	Status
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	07 Nov 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	05 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	24 May 2017	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed Roof level detection - raise with assessor
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	15 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	15 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed Requested inspection & maintenance records
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	18 Jan 2017	Completed Order requested - new door & frame required in boiler room. 31st Aug 16
HS Fire Risk Assessment	26 May 2017	Completed Order requested - door & frame in boiler room. Aug 16
HS Fire Risk Assessment	31 Aug 2016	Completed

Documents

Document Type	Document Title	Creation Date	Indexing Date	Dir	Source	CC	User
PO HS - In Attachment - Fire Risk Evidence	1279 SEA (08) 100 Rev 07 - Fire Access	16/08/2016 15:37:53	16/08/2016 15:37:53	In	External file		Claire Williams
PO HS - In Attachment - Fire Risk Evidence	112 Grenfell and flat front door	16/08/2016 15:34:08	16/08/2016 15:34:08	In	External file		Claire Williams
PO HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.	16/08/2016 14:45:18	16/08/2016 14:45:18	In	External file		Claire Williams
PO HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.	16/08/2016 14:45:15	16/08/2016 14:45:15	In	External file		Claire Williams

Notes

There are no notes

Go to **View** and select **Data Forms** to open the list of Action Plans and locate Item 19b. Used Started/Due date on W2 Search Results screen to identify relevant Action. I opened each Action dated 31st Aug 2016 to find Item 19b.

View Options Standard Actions

Details Main Details

Hierarchy

Data Forms

Audit

Exit

Document History Export

Process - HS Fire Risk Assessment

Process was started manually by Cyril Morris on 10/08/2016 09:41:26

Click the arrow to the left of Action Plan dated 31st Aug 2016 19:20 to locate and view the details.

- 🔍 Fire Risk Action Plan (1 occurrence, last modified 7th September 2016 12:32:51)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:41:11)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:30:54)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:28:37)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:22:08)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:20:22)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:18:16)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:14:48)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 19:00:34)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:58:46)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:56:56)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:55:43)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:49:39)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:45:24)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:43:44)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 31st August 2016 18:42:23)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 16th August 2016 15:53:20)

Item Number 19b in W2 matches details on Word & Excel Grenfell FRA Actions

View Fire Risk Action Plan Data

Modified 10/08/2016 09:46:06 by CMORRIS

Actions Required

Item Number

19b

Block

GRENFELL TOWER GRENFELL ROAD

Priority

High

Category

Miscellaneous

Identified Risk or Hazard

It is not known if training on the operating of the ADV system has been given to all TMO staff who requires it.

Action to be Taken

Provide training on the operating of the ADV system to all relevant TMO employees.
2 sessions in familiarisation completed

Who will carry out the action?

Janice Wray

What team are they from?

Health and Safety

Actions Due Date

07/09/2016

Actions Taken

Please enter your response to the above risk or hazard

Date Completed

Is this action fully or partially completed?

View Fire Risk Action Plan Data

Modified 31/08/2016 19:20:22 by JWRAY

Actions Required

Item Number

19b

Block

GRENFELL TOWER GRENFELL ROAD

Priority

High

Category

Miscellaneous

Identified Risk or Hazard

It is not known if training on the operating of the ADV system has been given to all TMO staff who requires it.

Action to be Taken

Provide training on the operating of the ADV system to all relevant TMO employees.

Who will carry out the action?

Janice Wray

What team are they from?

Health and Safety

Actions Due Date

07/09/2016

Actions Taken

Please enter your response to the above risk or hazard

Date Completed

Is this action fully or partially completed?

2 sessions in familiarisation completed by Rydons.

LFB also attended for familiarisation

31/08/2016

Fully Completed

Close

History

RBK00060723/6
RBK00000123_0000