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**From:** Simon Lawrence  
**Sent:** 30 January 2015 08:40  
**To:** Alan Grint  
**Cc:** Simon O'Connor  
**Subject:** RE: Window trims

Hi Alan,

No problem. We just need to get the info to the surveyors asap so there is no hold up with them purchasing the materials in time for the start of the works. When you speak to Dave O'Brian we need to be aiming for them to complete 6 flats (one floor) per week (window trims and pipe boxing) bearing in mind there are 2no. 1 beds which have much less window work. We need the works to take no more than 2man days per flat on the 2beds.

I'm hearing from other sites that SD Carpentry do a really good job but are slow. As much as it pains me to say it their standard of work may be too good for what we need in refurb. Hopefully Dave will be ok with the time frames above but if not we may have to let them do the new flats only and get another to do the internal works.

Regards

Simon Lawrence, ACIOB, MInstLM  
Contract Manager

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**From:** Alan Grint  
**Sent:** 30 January 2015 07:11  
**To:** Simon Lawrence  
**Subject:** RE: Window trims  
**Importance:** High

Morning Simon

Sorry I didn't get back to yesterday I have arranged to meet Dave O'Brian on site Monday to go through this with him so we can discuss the best way going forward to try and cut down on labour times and material requirements I will e mail you this over on Monday afternoon with a full list of materials hope this is Ok

Kind Regards

Alan

Alan Grint  
Site Manager  
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**From:** Simon Lawrence  
**Sent:** 29 January 2015 10:18  
**To:** Simon O'Connor; Alan Grint  
**Subject:** Window trims

Gents,

Can you do a list of materials for the window trims and pipe boxing based on the showflat 145 and sent it across to me and Zak? The surveyors will then get a chance to order and compare against budget costs.

I also had a thought that we might be able to use plasterboard as a packer underneath the UPVC rather than timber as it's cheaper. What do you think, will this work?

Regards

Simon Lawrence, ACIOB, MInstLM

Contract Manager

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M [REDACTED]

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