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**From:** Claire Williams <clwilliams@kctmo.org.uk>  
**Sent:** 07 December 2015 10:27  
**To:** David Hughes  
**Cc:** Steve Blake; neil reed (neil.reed@uk.arteliagroup.com)  
**Subject:** clerk of works report

Dave

Just putting on your radar:

- 1        Issues
  - Boxing club emergency lighting, and fire exit strategy
  - Lobby service cupboard doors: as above
  - Heat detectors to mezzanine flats
- 2        Noisy fans – I think you are persevering with getting advice from the manufacturer?
- 3        Soil pipe: I confirm the soil pipe remedial works in the basement should be done today – your mobile no was on the order to make sure they can get access and you are aware of the visit.
- 4        Basement schematics for new boilers and pumps etc:

I am aware that we are coming to Christmas soon – could the basement schematics be up – to give JSWrights or whoever a fighting chance if anything goes awry. I fear that otherwise if Cofely are called out we may have issues.

Thanks

**Claire Williams**  
**Project Manager**



**t:** [REDACTED]  
**m:** [REDACTED]

**a:** The Network Hub, 292a Kensal Road, London, W10 5BE

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