
From: Chris Holt
Sent: 11 December 2015 14:11
To: Ben Bailey (benbailey@harleyfacades.co.uk)
Cc: David Hughes; Lynda Prentice
Subject: window repairs

Ben,

Please, could you let me know when we can arrange for the windows at 156 and 171 to be repaired (replacement parts now in the office). Taff has told me that he is flat out and cannot spare any men to do it at the moment. Would it be a separate team that would carry out the job?

Also, I have had an email from TMO regarding the 'bubbles' in the glass at 174 which I mentioned to you last Tuesday (tenant has been communicating with the Client) and they have asked to look at it. Unfortunately, I was not in Wed and Thu but could we visit the property next week to reassure the resident that it is not a defect (unless you will determine it is)

Please, let me know when you are in next.

Kind Regards,

Chris Holt
Site Manager

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