

Your Ref:
Our Ref: M/R/P/02/Grenfell/10/05/StudioE/01

FAO Bruce Sounes
Studio E Architects
164-180 Union Street
Unit 310 Linton House
London
SE1 0LH

By Special Delivery

20 January 2016

Dear Bruce

Grenfell Tower, London

Further to our email correspondence, I am pleased to enclose the following documents:

1. Deed of Appointment, in duplicate.
2. Collateral Warranty, in favour of the Employer, in triplicate.

I would be grateful if you could arrange for these documents to be signed. Please then return all copies to me as a matter of urgency for counter-signing and completing. One full set will be returned to you for your files in due course.

Yours sincerely

Daniel Banks
Trainee Solicitor

Enc.

CC. Steve Blake – Rydon Maintenance Limited

Direct Dial: [REDACTED]
E-mail: dbanks@rydon.co.uk

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