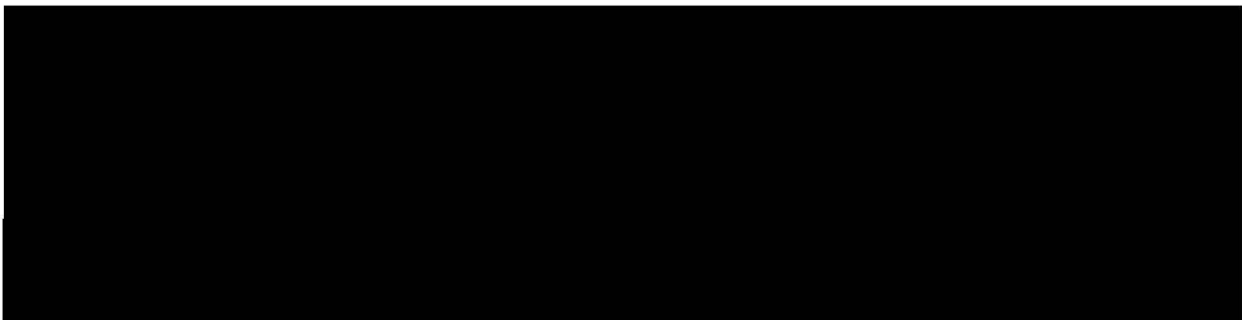


## PERSONNEL INFORMATION

Title:	MR		
Surname:	STOKES		
Forenames:	CARL SPENCER		
Address:	[REDACTED]		
Post Code:	[REDACTED]		
e-mail address:	[REDACTED]		
Date of Birth:	[REDACTED]	Current Age:	[REDACTED]
Home:	[REDACTED]	Mobile:	[REDACTED]
Work:	[REDACTED]	I may be contacted at work or by mobile during the day? Yes	

DRIVING LICENCE -	Current full driving licence	MOTOR CAR	Yes
		MOTORCYCLE	No
		HEAVYGOODS	Yes, class 1
	Any points on Licence?		No

I would not have any objections to travelling away from my normal place of work nor periods of overnight accommodation.



## EMPLOYMENT DETAILS:

Dates employed	Employer	Job Title
2009	Self Employed	Fire Safety Consultant and Fire Risk Assessor

## MY CURRENT EMPLOYMENT:

I am currently undertaking fire risk assessments for the responsible persons of premises and also representing the responsible person in negotiations with enforcement bodies and providers of fixed fire systems, fire detection and alarm, emergency lighting or fire fighting equipment. The types of premises have ranged from large independent schools, retail shops, medical/ clinical buildings to factories producing metal car body parts and paint spraying operations.

## IN MY PREVIOUS ROLE MY MAIN DUTIES / RESPONSIBILITIES WERE:

In my previous job, a local authority fire and rescue service, I was responsible for the enforcement of all aspects of the Regulatory Reform (Fire Safety) Order 2005 within my geographical area, this meant auditing the significant findings of the responsible persons risk assessment. Then undertaking legal enforcement action as and when required if bench mark standards were not met or the risk assessment was not suitable and sufficient. My work also entailed Licensing and Building Regulation consultations and partnership working with other enforcement bodies, liaison with owners and occupiers of premises or their representatives. I was the fire services liaison officer for Oxford University which entailed being the point of contact for the University and responsible for all matters relating to fire safety in all University and College buildings. The total amount of University and College buildings runs into the thousands and ranged from four bedroom shared houses to the Bodleian Library, with the majority being either listed or having a heritage element. As each of the buildings was unique, none of the fire safety arrangements in the buildings was straight forward and flexibility and adaptation rather than prescriptive arrangements were the order of the day.

I have experience of undertaking risk assessments and audits of the common parts of high rise residential tower blocks, under the Fire Safety Order and also fire assessment of the private flats/dwellings under section 24 of the Housing Act.

Up until the end of 2008, when all the building works were completed, I was the lead Fire Service Officer responsible for four Private Finance Initiatives (PFI) hospital projects, each valued at over £100,000,000. Before this I was the lead on the new Ministry of Defence Joint Services Command and Staff College, with a total cost of £130,000,000. The nature of these large projects meant that my work load each day or week was very flexible and time management was of the utmost importance, with meetings either on site or at architects and suppliers premises. All of the projects were completed satisfactory and signed off on time by the relevant enforcing bodies.

## PREVIOUS EMPLOYMENT DETAILS:

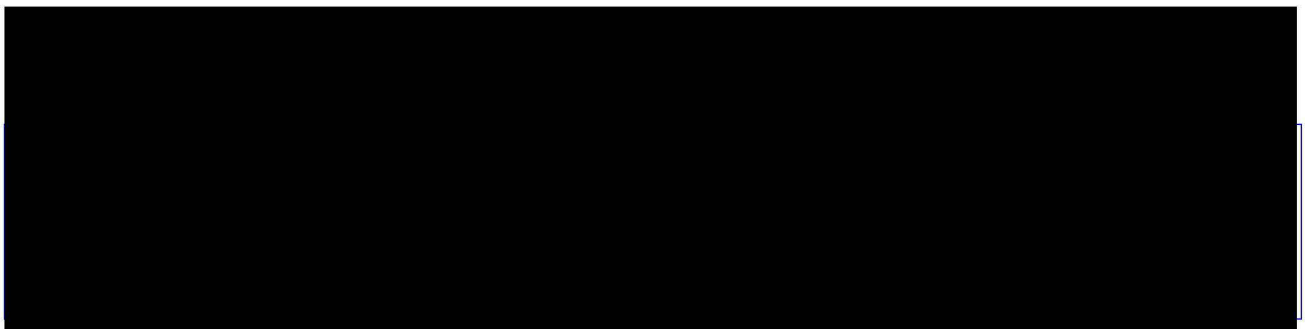
From	To	Employer	Job Title	Reason for Leaving
January 1994	Sept 2009	Oxfordshire Fire and Rescue Service	Enforcement, Audit, Building Control and Technical Fire Protection Officer	the end of service
Sept 1986	April 1994	Berkshire Fire and Rescue Service	Operational Junior Officer	Promotion
Sept 1977	Sept 1986	H M Forces Royal Marine Commando	General duties Marine, then Non Commissioned Officer in Commando Forces. I undertook and later commanded specialist security and surveillance teams both in the UK and overseas.	End of term of engagement

## TRAINING COURSES IN THE LAST THREE YEARS:

Course Details	
Associate member of the Institute of Arbitrators	2009
Diploma in Fire Detection and Alarm Warning Systems	2009
Advanced Professional Certificate in Investigative Practice (Bond Solon)	2008
C S Todd Associates Fire Safety in Housing	2008
European Diploma in Fire Safety	2007
Institute of Fire Engineers/ C S Todd Associates Auditing Officers Certificate	2007
Fire Prevention Association (FPA) National Occupational Standards (NOS) Courses 2 to 12, including Fire Science and Engineering	2005-09
Building Research Establishment (BRE) Healthcare Guidance Document HTM 05	2006
National Association of Healthcare Fire Officers Implications for Trusts of	2006

## CONSULTEE on TECHNICAL REFERENCE DOCUMENTS:

I was part of the working group and a consul tee for the LACORS fire safety guidance document on Housing and I have carried out work for the Fire Brigades Union. The most recent being a reference booklet for both fire safety officers and installing engineers of fire alarm systems. This will be a partnership booklet between the Fire Brigades Union and a national representative body to help raise the standard for installation engineers of fixed fire alarm system and give fire safety officers a quick reference guide.



## TECHNICAL QUALIFICATIONS:

Examination Taken	University, Company, Awarding Body etc.	Grade
2009 Associate member	Institute of Arbitrators	Pass
2009 Diploma in Fire Detection & Alarm Warning Systems	Association of Building Engineers	Pass
2008 Advanced Professional Certificate in Investigative Practice	Bond Solon (Legal Training Consultancy)	Competent
2007 Fire Risk Auditor/ Assessment	CS Todd/Institute of Fire Engineers	Pass
2007 Europe Diploma in Fire Safety	Fire Prevention Association (FPA)	Pass
2005 NEBOSH Certificate	National Examination Board in Occupational Safety and Health	Credit
2002 IOSH	Institute of Occupational Safety and Health	Pass
1993 to 1994 Post Graduate, Diploma of Management Studies (DMS)	Oxford Brookes University	Pass
1992 Certificate of Management Studies (CMS)	Oxford Brookes University	Pass