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**From:** Simon Lawrence [slawrence@rydon.co.uk]  
**Sent:** 03/09/2014 09:55:21  
**To:** 'John.hoban@rbkc.gov.uk'  
**CC:** Simon O'Connor [SOConnor@rydon.co.uk]; Neil Crawford [Neil@studioe.co.uk]; Bruce Sounes [bruce@studioe.co.uk]  
**Subject:** Grenfell Tower Project  
**Flag:** Follow up

Morning John,

We haven't been introduced properly yet, but I am Rydon's Contracts Manager for the Grenfell Tower project. I understand that you dropped into our site office recently and had a brief introduction to the project and drawings from our Project Manager, Simon O'Connor. As you will have seen we are only carrying out site set up, the enabling works and demo at the moment. As per today's email about the Dry Riser you will be aware that we are now carrying out the design element. So engagement with yourself through this phase will be essential for all parties. To be honest we would have liked to have got yourself on board earlier but there has been some Client design changes which we were hoping to confirm before our application so as not to confuse issues in the future. Also I can confirm that your invoice has now been processed by us and the full payment was returned to yourselves earlier this week. However if you have any queries with it then please let me know.

Studio E are our Architects, lead designers who will forward all relevant drawings, etc in the future. I believe you already know them from your work on the KALC project next door so hopefully this will make things easier. I will ask them to arrange a meeting with yourself on site shortly.

Kind regards

Simon Lawrence, ACIOB, MInstLM  
Contracts Manager  
T [REDACTED]  
M [REDACTED]  
Rydon Construction Ltd



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