

Message

From: Bruce Sounes [/O=STUDIO E/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BRUCE]
Sent: 11/11/2013 17:21:58
To: BLYTHE Peter [peter.blythe@uk.arteliagroup.com]; BOOTH Philip [philip.booth@uk.arteliagroup.com]
CC: Claire Williams [clwilliams@kctmo.org.uk]
Subject: RE: Grenfell Tower Studio E contract
Attachments: Studio E-131111.zip

Peter,

I have run through the contract details. The changes proposed are straightforward but I think there are two outstanding issues:

- Form of Novation
- Collateral Warranty

We would expect to pass these by our insurers before signing. I have included a CIC form of Novation I found but I have no idea if it is suitable.

Our insurers usually have something to say about liability for asbestos and toxic mould (see proposed wording attached).

I have bundled up the documents in the attached ZIP file. As an LLP we don't have a seal; two Partners sign to affect a deed.

Please could you come back to me on the above?

Regards

Bruce Sounes

For and on behalf of
STUDIO E LLP

Palace Wharf, Rainville Road, London W6 9HN
T [REDACTED] | F [REDACTED] | www.studioe.co.uk

From: BLYTHE Peter [mailto:peter.blythe@uk.arteliagroup.com]
Sent: 08 November 2013 14:15
To: BOOTH Philip; Bruce Sounes; Claire Williams; dgibson@kctmo.org.uk
Cc: Andrzej Kuszell; Peter Maddison (pmaddison@kctmo.org.uk) (pmaddison@kctmo.org.uk); 11833 Grenfell Tower
Subject: RE: Grenfell Tower Studio E contract

Dear Bruce,

Can you please confirm that you agree with the changes that Philip proposed as soon as possible? We need to get this confirmed quickly so that we can prepare to go out to tender.

Kind regards,

Peter Blythe

From: BOOTH Philip
Sent: 23 October 2013 14:00
To: Bruce Sounes; Claire Williams; dgibson@kctmo.org.uk
Cc: Andrzej Kuszell; Peter Maddison (pmaddison@kctmo.org.uk) (pmaddison@kctmo.org.uk); 11833 Grenfell Tower
Subject: Grenfell Tower Studio E contract

Bruce,

Following our discussion the other week regarding Studio E's contract for the Grenfell Tower I have proposed the attached changes which I have marked up in tracked changes:

1. Fee schedule to reference clauses in contract and convert to lump sum fee for RIBA stages novated to contractor.
2. Amendments altered payment terms to 30 days from 14 days.
3. Appendix B – the services please can you alter as it is a PDF. Please add to specified roles landscape architect for stages A-E only on page 2. Please also tick on pages 11 and 12 Design brief, final written brief, room data sheets, accessibility audit (for new areas only), contribution to value and risk management, and please add landscaping.

For ease of reference I have attached all the files.

David/ Claire,

How do you wish the memorandum completed (the signature document of the attachments). I presume you will wish it to be signed as a deed?

Kind regards

Philip



Philip Booth
Associate Project Manager
ARTELIA UK
Tubs Hill House • London Road • Sevenoaks • Kent • TN13 1BL • United Kingdom
Tel : [REDACTED] Mob : [REDACTED] www.uk.arteliagroup.com



From: Bruce Sounes [<mailto:bruce@studioe.co.uk>]
Sent: 08 August 2013 12:34
To: BOOTH Philip

Cc: Andrzej Kuszell
Subject: RE: Grenfell Tower additional invoice

Phil,

I almost missed the bit about updating the agreement. This should be straightforward and I've made a start but some items will need the client's input, for instance:

- Contracting parties, detail of how they want the Memorandum completed.
- FOIA clauses (appendix E) are satisfactory
- Any other requirements – there are bound to be KCTMO specific issues.

Please see attached documents, including an upgraded fee draw down schedule.

Regards

Bruce Sounes

For and on behalf of
STUDIO E LLP

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Queen's Award for Enterprise: Sustainable Development 2010
BCSE Award School Architect of the Year 2008 & 2010
BCSE Award Inspiring Design Primary School 2008 & Academy 2010
BSF Award Excellence in Student Engagement 2009
Sustainable City Award 2009



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From: BOOTH Philip [<mailto:philip.booth@uk.arteliagroup.com>]
Sent: 06 August 2013 15:42
To: Peter Maddison (pmaddison@kctmo.org.uk) (pmaddison@kctmo.org.uk); dgibson@kctmo.org.uk
Cc: Nadarajah Gurunathan; Bruce Sounes; Sasha Kulidzan
Subject: FW: Grenfell Tower additional invoice

Peter/ David,

I have spoken to Bruce and reviewed the attached invoice. The final stage D report is outstanding from Studio E which Bruce has drafted and will be issued as final next week.

Once the Stage D report is received they have completed the Stage D works and I recommend their invoice is authorised for payment.

Bruce is also producing a drawdown schedule for the remaining fee and RIBA consultant contract for their formal professional appointment.

Kind regards

Philip



Philip Booth

Associate Project Manager

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From: Nadarajah Gurunathan [<mailto:guru@studie.co.uk>]

Sent: 05 August 2013 16:45

To: pmaddison@kctmo.org.uk

Cc: BOOTH Philip; Bruce Sounes

Subject: Grenfell Tower additional invoice

Hi Peter/Philip

Please find attached invoice for the additional fee.

Regards

Guru

From: Bruce Sounes

Sent: 02 August 2013 18:51

To: Nadarajah Gurunathan

Cc: Andrzej Kuszell

Subject: Fwd: Grenfell Tower Regeneration Project - Fee proposal

Another invoice we can make - see below & attached.

Bruce

Studio E LLP

Sent from my iPhone

Begin forwarded message:

From: BOOTH Philip <philip.booth@uk.arteliagroup.com>
Date: 2 August 2013 18:20:12 BST
To: Bruce Sounes <bruce@studioe.co.uk>
Cc: "Peter Maddison (pmaddison@kctmo.org.uk) (pmaddison@kctmo.org.uk)" <pmaddison@kctmo.org.uk>, "dgibson@kctmo.org.uk" <dgibson@kctmo.org.uk>, CASH Simon <simon.cash@uk.arteliagroup.com>
Subject: FW: Grenfell Tower Regeneration Project - Fee proposal

Bruce,

Sorry I missed your call yesterday. Thanks for the fee proposal which I have had an initial review with Paul Dunkerton and David Gibson at TMO. I just had a few comments please:

1. The lead consultant role I believe is now to be undertaken by Artelia since the re-invigoration. Please can you advise on how the removal of these duties affects your fee proposal?
2. We too would like to formalise your appointment promptly. I have just reviewed your draft RIBA appointment documentation from June last year which I think does need updating now we know the contractor procurement route etc. May I suggest that you review this once we have agreed the fee.
3. The abortive costs element appears reasonable and I suggest you invoice this for work to date.
4. I am looking to arrange the next progress meeting to discuss developing the design to tender stage. Are you available on 12th Aug anytime?

Kind regards

Philip

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