
From: Simon Lawrence
Sent: 19 November 2014 15:57
To: Neil Crawford
Cc: Bruce Sounes
Subject: FW: Grenfell windows

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Categories: 1279 Grenfell

Afternoon Neil,

Following our monthly client meeting yesterday, KCTMO have agreed the following with regards to the windows:-

- The new windows are to fit within the existing openings as per your sketch 1279 SK112-Rev01.
- Change – The windows are now to be large window tilt and turn, smaller window to be side hung open in rather than tilt and turn. Their thoughts are that you will get greater airflow through the smaller window on 100mm restriction in side hung mode rather than tilt mode so the need for the smaller window to be fully open is reduced i.e. it can cope with higher temperatures before over heating occurs.
- The height of the head and cill angles are acceptable and we can leave the existing outer frame in and over clad, as shown in sketch SK112.
- As per the email below the KCTMO want some reassurance from Amy and the LPA about risk of refusal before instructing us to proceed with the window manufacture. Therefore can you alter your drawings where required to reflect the above and forward to Amy so she can get the NMA going asap.

Also when you send the drawings for the windows as above to Amy can you send over the latest ground floor layout drawing as the TMO want the LPA to be aware of the change from Concierge to Community Room. KCTMO are aware that the LPA won't really be concerned about the internal layout but want them to be aware of changes so there aren't any future issues.

Regards

Simon Lawrence, ACIOB, MInstLM
Contracts Manager

T [REDACTED]
M [REDACTED]

From: Claire Williams [mailto:clwilliams@kctmo.org.uk]
Sent: 18 November 2014 15:47
To: 'Amy Peck'
Cc: Simon Lawrence
Subject: RE: Grenfell windows

Amy

Just confirming our conversation:

- 1 Please put in the non-material amendment to the planning application for the windows – which has a 28 day turn around formally, but we discussed the fact that Christmas may cause a delay
- 2 I have asked if you can get some feedback from the planners as to what 'risk' this would pose to the TMO if we were to order the windows now – ie without this approval being in place
- 3 Also can you bring the new ground floor layout showing community room to the planners attention (instead of meeting rooms servicing the offices which was the original proposal when the office was within the building). This will not change the external appearance, but will keep their files up to date.

Simon will instruct Studio E to send you the relevant drawings asap.

Thanks

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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From: Amy Peck [<mailto:amy.peck@ibigroup.com>]
Sent: 13 November 2014 16:35
To: Claire Williams
Subject: RE: Grenfell windows

Claire

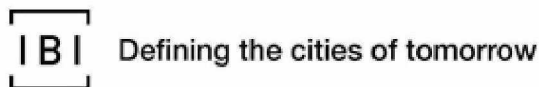
Have you heard back on this? Let me know if you want me to proceed pulling the application together.

Amy

Amy Peck

Town Planner - Studio Associate
email amy.peck@ibigroup.com web www.ibigroup.com

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From: Claire Williams [<mailto:clwilliams@kctmo.org.uk>]
Sent: 03 November 2014 10:52

To: Amy Peck
Subject: RE: Grenfell windows

Amy

Thanks, I have just forwarded this to the contract administrator and contractor so we can get all loose ends tied.

I will come back to you as soon as I hear.

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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From: Amy Peck [<mailto:amy.peck@ibigroup.com>]
Sent: 03 November 2014 10:22
To: Claire Williams
Cc: Paul Sheppard
Subject: RE: Grenfell windows

Hi Claire

I have just had a response back from the case officer. The change requires a Non-Material Amendment application to formalise the change.

This would be a require an application to be submitted (detailing the proposed changes). A non-material amendment application has a 28 determination period by the LPA.

This application would be outside of our current fee agreement. I would anticipate that this would be no more than a days work. Therefore, I suggest a fee of £600 +VAT, based on the compiling of the application, submission, chasing and negotiation taking no longer than a day. I would hope this would be a straight forward application. As it is non-material, the S106 negotiations would not be affected.

Please confirm if the above is acceptable, and I will pull the application together.

Kind regards

Amy

Amy Peck

Town Planner - Studio Associate
email amy.peck@ibigroup.com web www.ibigroup.com

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From: Claire Williams [<mailto:clwilliams@kctmo.org.uk>]

Sent: 31 October 2014 11:25

To: Amy Peck

Subject: Grenfell windows

Hi Amy

Can I ask if we have we had any more feedback from RBKC planners on the window issue, based on the feedback from Simon Lawrence of Rydon on Monday 27 October to yourself?

Thanks

Claire Williams
Project Manager



t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE

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