

Fire Risk Assessment by Block / Assessment

Total: 46

CDescription	Process Start Date	Prop ref	Process No	Proc Status	Item no	Priority	Category	Risk	Action	Team	Who	Action Due Date	Action taken	Comp date	Full or partial
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269272	Completed	0	High	Miscellaneous	No Item Number High When the construction/refurbishment work is completed on this building all information as required by the Building Regulations, must be handed over to the TMO by the contractors before they hand back the building to the TMO.	Documentation must include: 1. A Buildings Regulations completion Certificate as issued by the RBKC Building Control department. Claire W confirms received - accessed in Grenfell Audit Folder 2. All the Regulation 38 information as required by the Building Regulations. 3. New Electrical certificates for any electrical wiring work undertaken, this is for the new dwellings and any common parts wiring - CW confirms certs on T-drive under A&R / Grenfell 4. New commissioning certificates for any fixed fire systems that have been worked on by them or contractors working on their behalf, Dry Riser, smoke ventilation, fire alarm system etc - CW confirms certs on T-drive under A&R / Grenfell This is so that if this building is audited by the Fire Authority under the Fire Safety Order documentation can be	Health and Safety	Janice Wray	05 September 2016	Claire Williams confirms that Buildg Regns Completion Certificate received & stored on T:drive A&R / Grenfell. Copies provided	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269274	Completed	0	Information Only	Miscellaneous	The layout floor level drawings of this building now do not reflect the building layout after the recent construction work has been undertaken.	I would recommend that the buildings floor level drawings are updated.	Health and Safety	Janice Wray	06 February 2017	Drawings provided to Fire Risk Assessor by Claire Williams	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269277	Completed	1a	High	Wiring Inspection	The electrical fixed wiring in this building is presently within test date, but this building has had major electrical work undertaken on some fixed wiring during the present refurbishment.	I would recommend that a full fixed electrical periodic wiring test of the landlords areas of this building is undertaken when the present work by Rydons is completed. Any defects found should be rectified	A & R Contract Management	Alex Bosman	05 September 2016	Confirm RMA have completed the testing and on site works & Certificate provided	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269278	Completed	1b	High	Inspection Regime	At the time of this assessment the lighting was not working in some roof level areas of this building. A check should be undertaken on all of the lighting circuits and light units at the roof level and any defect wiring or bulbs etc repaired or replaced so that the lighting is in full working order.	Nicky Could Paul Steadman check if the lighting in this area is now all operational and if not put it thro to repairs (as I'm not clear of the detail of what works or if it has now been repairs)	Neighbourhood Management	Nicola Bartholomew	05 September 2016	Alex Bosman confirms that RMA have completed works on site - Certificate provided	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269280	Completed	2	High	Inspection Regime	Behind the wire mesh gate off the staircase on the upper floor level to the roof there are used cigarette ends on the floor.	Janice These used cigarette ends should be cleared up and persons reminded that smoking is not allowed within this building. Nicky Could Paul please increase his inspections in this area and instigate whatever cleaning is required to ensure that this issue is kept under control Janice	Neighbourhood Management	Nicola Bartholomew	05 September 2016	inspections ongoing. Additionally, Janice Wray & Nicky Bartholomew inspected most recently on 6th June 17 (to check on roof security) and confirm no evidence of any smokers materials in this	13 March 2017	Fully Completed

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GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269281	Completed	3	Information Only	Miscellaneous	There is no fireman override switch fitted to the ground floor entrance hall to lift lobby area door. There is one fitted to the buildings entrance/exit door.	No actions are required. The fireman's override switch fitted to the buildings ground floor entrance/exit door releases all the ground floor door locks for a 90 second time period. This has been agreed with the Building Control Officer. So the emergency services can access all the ground floor level areas.	Health and Safety	Janice Wray	06 February 2017	CONFIRMED - agreement provided	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269282	Completed	4	High	Boiler	The contractor's are presently working on the boilers in the basement area, there are no flue gas print outs should be attached to the gas boilers. Gas safety certificates have been forwarded to the TMO for the installation work undertaken.	I would recommend that once all work connected with the gas boilers is completed that a final full gas safety check is undertaken and any defects found are rectified. Flue gas print outs should be attached to each gas boiler. Claire - we agreed that you would check with Rydons whether the new technology has superseded this	A & R Project Management	Claire Williams	05 September 2016	Documents attached. In O&M manual - not in basement. Docs provided	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269283	Completed	5	High	Miscellaneous	At the roof level the last entry in the service book for the plant and extraction equipment located here was on the 5th April 2016, before this there were more frequent servicing and maintenance visits. For the basement water pumps the last check/service was on the	Can the frequency of inspection / testing visits by the ppm contractors please be confirmed. (Paperwork indicates annual but believed to be monthly for this type of plant elsewhere)	A & R Contract Management	Alex Bosman	05 September 2016	Completed. Equipment on Engle servicing programme. Monthly inspections carried out - certs provided	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269284	Completed	9b & 12a	High	Miscellaneous	There is a secondary exit route from the basement boiler room area. This metal hatch and the frame is badly rusted.	The secondary exit from the basement boiler room area should be maintained available at all times. The location of this secondary exit from the basement boiler room area should be emphasised to contractors who are working in this area. This secondary exit should not be blocked or obstructed at any time, this is internally in the boiler room and externally where the exit leaves the building. Also see item 12a below. John Griffin believed to have raised order for metalwork contractors to replace failed hinges - email on 20th	Health and Safety	Janice Wray	05 September 2016	Hatch is being overhauled & hinges replaced. Hatch operational & escape route maintained. (Further work to replace frame in hand.) John Griffin progressing work.	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269290	Completed	9b	High	Miscellaneous	There is a lot of contractors waste in the basement boiler room.	All contractors waste and rubbish in the basement boiler room and rooms off of it should be removed before this area is handed back to the TMO. Claire advises that Rydons have now removed all of the rubbish left by their contractors & what is left is historic - can your contractors remove this? JW Alex	A & R Contract Management	Alex Bosman	05 September 2016	All have been removed. Further Janice Wray visited in early May with local LFB operational firefighters who inspected the area with a view to potentially holding a fire safety exercise there & this area was definitely clear of waster / rubble.	#####	Fully Completed

GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	08 August 2016	S217008800001	269294	Completed	12b	High	Miscellaneous	The timber doors of the new cupboards erected on each of the flat/lift lobby areas are not marked as 30 minute fire rated doors.	The contractors should be asked why the new doors in this building are not marked as fire rated doors? Documentation has been obtained stating that all of the new timber doors in this building are certified 30 minute or 60 minute fire rated doors.	Health and Safety	Janice Wray	05 September 2016	Claire W confirms that documentation has been obtained to confirm doors are complaint - this is available at the Grenfell audit location on the T drive & has been provided	31 August 2016	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269356	Completed	12c	High	Miscellaneous	Some of the new doors in this building are not fitted with cold smoke seals as required by the Building Regulations. The Building Control Officer has stated that smoke seals should not be fitted to these doors.	If this is the case the Building Control Officer should be asked to put this in writing because if this building is audited by the LFB under the Fire Safety Order then this document will be needed as evidence.	Health and Safety	Janice Wray	06 September 2016	E-mail from Building Control provided to Assessor (& in H&S Fire directory) & provided	31 August 2016	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269357	Completed	12d	High	Miscellaneous	It was noted that some of the intumescent strips on the newly installed fire doors have been painted over.	All new fire doors should be checked to see that intumescent strips have not been painted over, if they have then new intumescent strips should be fitted.	Health and Safety	Janice Wray	06 September 2016	C Stokes asked to provide location details and ESA asked to monitor for any damage to these and report asap. ESA inspection records provided	31 August 2016	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217012770009	269361	Completed	1a	Information Only	Miscellaneous	Raised in error	Raised in error	Health and Safety	Janice Wray	28 October 2016	RAISED IN ERROR	#####	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269363	Completed	12e	High	Miscellaneous	There is a metal louvered door separating the ground floor lift lobby area from the shaft and electrical intake room.	This metal louvered door is not fire rated what is there not a fire rated door separating the ground floor lift lobby area from the shaft and electrical intake room?	Health and Safety	Janice Wray	06 September 2016	Claire Williams confirms that an FD30 door has now been installed behind this louvered door	31 August 2016	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269364	Completed	12f	High	Responsive Item	The door and frame at the base of the basement staircase is badly damaged as are other fire doors in this basement area.	New certified 30 minute self closing or if cupboard etc fitted with locks, fire rated doors and door sets should be fitted to replace all the damaged fire doors at the basement level. Any new doors fitted must be FD30 fitted with intumescent strips and cold smoke seals. Damaged doors could be repaired if this is possible.	Health and Safety	Janice Wray	06 September 2016	Order requested - 26th Aug 2016 201622988 & VARIATION ORDER COMPLETED. Also witnessed by Janice Wray & LFB on recent visit (early May) to boiler house to plan for possible LFB exercise.	25 May 2017	Fully Completed
GRENELL TOWER, GRENELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269366	Completed	12g	High	Flat Door	The flat entrance door of flat 24 is damaged with the letter box missing.	This door should be repaired and a new fire rated letter box fitted, alternatively a new self closing certified 30 minute fire rated door fitted with intumescent strips and cold smoke seals could be installed. RESPONSE REPAIR REQUESTED - order number 201623006	Health and Safety	Janice Wray	06 September 2016	ESA confirms completion	#####	Fully Completed

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GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269367	Active	12h	High	Flat Door	12h High The flat entrance door of flat 112 is being replaced, this new door is not marked as a fire rated door and it does not have a self closing device fitted to it. Cold smoke seals are fitted.	The occupier of flat 112 should be asked to confirm that the new flat entrance doors is a certified FD30 door, a self closing device should be fitted to this door.	A & R Project Management	Claire Williams	06 September 2016	leaseholder e-mailed by CW repeatedly - but no response. Chased today 16/8.	16 August 2016	Partially Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269368	Completed	12i	High	Responsive Item	Some of the staircase doors are not being closed fully by the self closing devices fitted to the doors. These doors should be picked up during the caretakers inspections of the doors.	Mr Ascari - Claire to contact Claire W. Any staircase doors which are not being closed fully by the self closing devices should have the self closer adjusted or a new one fitted so that the doors close fully onto their stops. Could Paul Steadman please monitor and raise response repairs as necessary	Neighbourhood Management	Nicola Bartholomew	06 September 2016	Repairs raised (details provided) & completed - monitoring ongoing. Records provided	13 March 2017	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269374	Completed	12j	High	Responsive Item	The staircase door at the 16th floor level is damaged.	This door should be repaired or alternatively a new self closing certified 30 minute fire rated door fitted with intumescent strips and cold smoke seals could be installed. Could Paul please confirm if this has now been repaired & if not could he raise / chase the repair - order number 201622988	Neighbourhood Management	Nicola Bartholomew	06 September 2016	ESA confirms repair completed	13 March 2017	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269375	Completed	15a	High	Emergency Lighting	There is no emergency light unit in the disabled toilet of the new community area.	An emergency light unit should be fitted in the disabled toilet of the new community area. Rydons were undertaking this work, is it now completed?	A & R Project Management	Claire Williams	06 September 2016	Emergency light fitted at the end of July. Elec cert in O&M manual - provided	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269381	Completed	15b	High	Miscellaneous	The contractors are still working in areas of this building.	Once all the work is completed an installation/commissioning certificate to BS 5266 Part 1 should be provided for all the newly installed emergency lighting units in this building. This includes marked up drawings showing all of the emergency lighting units and the wiring layouts as well. - CW to provide	A & R Project Management	Claire Williams	06 September 2016	Elec certs in O&M manual. Certs provided	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269383	Completed	16	High	Signage	There are TMO standard fire action notices are displayed next to each of the fire alarm break glass call points in the basement boiler room and in the roof level areas of this building.	All other fire action notices which give different information should all be removed. Could Paul / Seamus please sort this?	Neighbourhood Management	Nicola Bartholomew	06 September 2016	Fire Action Notices installed on each lift lobby adjacent to lift in Dec 2016 - design and content agreed with assessor	13 March 2017	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269387	Active	17a	High	Miscellaneous	There are 2 areas of this building covered by BS 5839 Part 1 manual and automatic fire detection systems, the roof level area and the basement boiler room.	Where is the fire alarm panel (s) for these fire detection systems? Are these 2 fire alarm systems in full working order?	Health and Safety	Janice Wray	06 September 2016	Rydons did not work in the roof area. Need to investigate requirement further with assessor & seek inspection /maintenance records. No detection at roof level in line with TMO policy - high security locks to area, only authorised personnel access, plant maintained, fire extinguishers provided etc.	31 August 2016	Partially Completed

GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269388	Completed	17b	High	Miscellaneous	There appears to be no fire detector in the ground floor level area off the lift lobby area in front of the electrical intake room, there is a smoke vent in the ceiling of this area.	How is this smoke vent activated? CW to check with Rydons	A & R Project Management	Claire Williams	06 September 2016	Whole grd floor lift lobby is treated as one area for fire purposes. See strategy drawing attached	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269389	Completed	17c	High	Miscellaneous	There are fire detection devices installed in this building to activate the newly installed smoke extraction system.	Can the installation and commissioning certificate be provided for the installed fire detection devices? With CW It should be confirmed by a qualified fire alarm engineer that the installed fire detection devices are suitably sited and installed.	Health and Safety	Janice Wray	06 September 2016	CW confirms that EXOVA fire strategy agreed with Building Control Commissioning Certificate dated March 2016 provided	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269391	Active	17d	High	Miscellaneous	It appears that the mains gas supply to this building is interfaced with the automatic opening ventilation system and shuts off if the AOV system operates, the lifts could also be interfaced. LIFTS NOT INTERFACED - CWiliams	I would strongly recommend that the gas supply system in this building is NOT interfaced with the AOV system. Can it be confirmed if any other system are interfaced with the AOV system? If so which systems? I would also say that no systems should be interfaced with the AOV systems. Claire - can you confirm that the gas supply if not interfaced with AOVs?	A & R Project Management	Claire Williams	06 September 2016	Specification to separate main smoke system from basement with gas boilers is in production, with works due to take place this financial year. Further discussions with Fire Assessor & investigations into requirement of fire strategy & Building Services engineers - no final decision reached so gas supply to boilers remains	16 August 2016	Partially Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269393	Completed	17e	High	Fire Alarm	In some of the new dwellings the domestic fire detection systems are not fitted as per the requirements of BS5839 Part 6 2013. The installed devices are to LD3 standard in some flats, to LD 1 in others, some have 2 smoke detectors in the hallway a couple of meters apart others only one detector. Some dwellings have heat detectors installed in the kitchen areas other do not.	Within the new dwellings all domestic detection must be installed as per the requirements of BS 5839 Part 6 2013, this is a Building Regulations requirement. This is normally to LD2 standard, the same standard as the TMO have retrospectively fitted in all the original tenanted dwellings of this building. Why has a lesser standard of domestic fire detection been fitted in some of the newly constructed dwellings? Claire to check with EXOVA and Rydons	A & R Project Management	Claire Williams	06 September 2016	Rydon responded that the new flats have a lesser specification because of their size and their lower location in the building. We have the building regulations certification on the building - in the O&M manual. Provided	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	09 August 2016	S217008800001	269394	Active	17f	High	Miscellaneous	At the roof level there is a coil of fire alarm cable not connected at one end to anything.	What is this coil of fire alarm cable for? Could Paul arrange for his to be removed please?	Neighbourhood Management	Nicola Bartholomew	06 September 2016	Order raised for Allied Protect to attend site with ESA, investigate and report back. To be raised with Rydons at Defects Inspection. (currently not completed)	24 May 2017	Partially Completed

GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269423	Completed	17g	High	Fire Alarm	BS 5839 Part 1 2013 fire alarm systems are being provided in the boxing club and children's nursery areas of this building. These are stand alone systems.	Will the TMO be required to monitor these systems? Who will be responsible for testing and servicing these systems? Will these fire systems be connected to or interfaced with any system in the TMO residential parts of this building?	Health and Safety	Janice Wray	07 September 2016	No FA in Boxing Club - AOV only as per Building Control. Nursery responsible for testing fire alarm in their area and ensuring any hirers are aware of procedure (documentation provided.) Grenfell FA linked to CAS / Tunstall	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269424	Completed	17h	High	Smoke Alarms	There are 2 smoke detectors fitted on the 7th floor level ceiling, the 2nd detector is a different style of smoke detector to the newly installed one. This device is on the	What is the reason for the 2nd smoke detector fitted on the 7th floor level ceiling near to flat 46's entrance door?	Neighbourhood Management	Nicola Bartholomew	07 September 2016	Confirmation that second "detector" is actually a CCTV camera	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269425	Completed	19a	High	Miscellaneous	There are no operating instructions or as installed diagrams located next to the Automatic Opening Vents (AOV) control panel, how is this control panel accessed?	Could Paul investigate this please? Provide operating instructions and as installed diagrams located next to the AOV control panel along with access information. Written instruction provided & diagram within Hub Room (keysafe in bin room)	Health and Safety	Janice Wray	07 September 2016	Written instructions provided - diagram within Hub Room on site. (Hub room accessed via key stored in keysafe installed in bin room - accessed via FB key)	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269427	Completed	19b	High	Miscellaneous	It is not known if training on the operating of the AOV system has been given to all TMO staff who requires it.	Provide training on the operating of the AOV system to all relevant TMO employees.	Health and Safety	Janice Wray	07 September 2016	2 sessions in familiarisation completed by Rydons. LFB also attended for familiarisation. Info provided	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269432	Completed	19c	High	Miscellaneous	The keys to operate the manually operated individual AOV over ride devices should be on site, they will be in the AOV control box, but there are no keys there at present and the system is in use	The keys to manually operate the individual AOV over ride devices should be freely available for use by the fire service if needed.	Health and Safety	Janice Wray	07 September 2016	Keys stored in Keysafe located in bin room - accessed via FB key	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269439	Completed	19d	High	Miscellaneous	There is an AOV in the area outside of the ground floor electrical room, how is this AOV activated as there is no smoke detector in this area? Please see item 17h above as well	Keysafe location & arrangements Please provide details on how this AOV will activate? Cross reference with 17b	Health and Safety	Janice Wray	07 September 2016	Whole of lift lobby is treated as one area for fire purposes. See strategy drawing attached	#####	Fully Completed

GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269441	Completed	19e	High	Miscellaneous	The AOV system and the installed fire alarm systems in this building is remotely monitored.	What is the procedure and policy if the installed fire alarm or AOV systems in this building activate?	A & R Project Management	Claire Williams	07 September 2016	The alarms go to CAS, who: - tell estates services - whether in working hours or OOH - call the fire brigade 1 Indicators at gf panel show the fire brigade where alarm has been activated. Discussion with fire brigade over how they evidence they have been on site and resolved issue and reset system knowing all is safe. 2 Local estates services teams have been shown how to reset alarms once fire brigade have visited.	16 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269444	Completed	19f	High	Miscellaneous	It is not known if the fire service controls for the lifts been moved back down to the street level?	Can it be confirmed that the fire service controls for the lifts been moved back down to the street level? If not then this must be undertaken immediately.	Health and Safety	Janice Wray	07 September 2016	COMPLETED - ppm contractors confirm these controls are as they should be with fire control switch at ground level causing lift to return there	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269445	Completed	22	Information Only	Miscellaneous	When the boxing club and the children's nursery occupy their areas of this building they should be asked to undertake a fire risk assessment (FRA) for their area.	When the boxing club and the children's nursery occupy their areas of the building they should be asked for a copy of their FRAs and the significant findings. Any significant findings should then be co-ordinated with this document so that a full FRA for the building can be finalised, with and actions acted upon. Requirement in lease - RBKC Property	Health and Safety	Janice Wray	08 February 2017	Confirmed this is a requirement of the lease in both cases - docs supplied	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269446	Active	23a	High	Fire Alarm	In the roof level lift motor and plant rooms and in the basement boiler room there is BS 5839 Part 1 fire detection systems fitted. Where is the control panel(s) for these BS5839 Part 1 systems and who is undertaking the servicing etc of this systems? Keystone checked	Please can it be confirmed that testing and servicing of the installed BS 5839 Part 1 fire alarm systems installed in this building are being undertaken? If servicing and testing of the installed fire alarm systems is not being undertaken then these systems must be serviced and tested immediately with any defects rectified. Checked with Cad	Health and Safety	Janice Wray	07 September 2016	No FA in roof level		Partially Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269447	Completed	23b	High	Fire Alarm	There are BS 5839 Part 1 fire detection systems fitted in this building, is weekly occupier testing of these systems being undertaken?	Weekly occupiers testing of the installed fire alarm systems must be undertaken and the results recorded as proof of testing. Weekly testing by Paul - training provided - please confirm	Neighbourhood Management	Nicola Bartholomew	07 September 2016	ESA (Paul Steadman) confirms fire alarm tested on weekly basis - Fridays at 10am	24 May 2017	Fully Completed

GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269449	Completed	23c	High	Lightning Protection	The lightning protection system installed on this building was last serviced/tested in September 2015. It does not state if the system passed or failed this test? Keystone checked.	Can it please be confirmed that the lightning protection system installed on this building passed its last service/test? If it did not any remedial work needed to make this buildings lightning protection system fully serviceable should be undertaken immediately. Docs to C Stokes	Health and Safety	Janice Wray	07 September 2016	Certificate provided to assessor & supplied	31 August 2016	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269482	Completed	23d	High	Emergency Lighting	There are emergency lighting units installed on the means of escape routes of this building plus in the roof level lift motor and plant rooms and in the basement area of this building.	Can it please be confirmed when the installed emergency lighting system in this building was last serviced, tested and a discharge test of these units batteries undertaken, to the requirements of BSS266. If the last test/service was more than 1 year ago this emergency lighting system should be serviced/tested immediately with any defects etc found rectified and then the system with locations of units etc placed on the contractor's maintenance schedule for future servicing. Are records being kept of all the testing and	A & R Contract Management	Alex Bosman	07 September 2016	Last service carried out 17/1/17	05 June 2017	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269520	Completed	23e	High	Inspection Regime	Are the monthly occupier tests and inspections of the emergency lighting system in the building being undertaken with records kept?	Monthly occupier testing and inspections of the emergency lighting system in the building should be undertaken, with the results recorded as proof of testing having been undertaken.	Neighbourhood Management	Nicola Bartholomew	07 September 2016	Confirmed - inspections / testing provided	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269521	Completed	23f	High	Fire Extinguisher	According to the contractors labels on the fire extinguishers in this building they are all out of test date. The last date on the	All of the fire extinguishers in this building should be tested/serviced immediately and any defective ones replaced.	A & R Contract Management	Alex Bosman	07 September 2016	All serviced on 24th Oct 2016 - doc supplied	#####	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269522	Completed	23g	High	Inspection Regime	Are the weekly occupier's tests of the buildings automatic smoke ventilation system being undertaken?	Weekly occupier inspections of the buildings smoke ventilation system should be undertaken, with the results recorded as proof of the inspections having been undertaken. Can you confirm that Paul is undertaking these please?	Neighbourhood Management	Nicola Bartholomew	07 September 2016	tested weekly on Fridays - inspectio record supplied	13 March 2017	Fully Completed
GRENFELL TOWER, GRENFELL ROAD, LONDON W11 1TQ 2016.06.20	10 August 2016	S217008800001	269524	Completed	23h	High	Inspection Regime	Caretaker testing and inspections of the buildings structure etc.	Can it be confirmed that the caretaker is undertaking the tasks as per the caretakers check list in this building, with the completed sheets kept as a record and as proof of testing etc. Can you confirm that Paul is undertaking these please?	Neighbourhood Management	Nicola Bartholomew	07 September 2016	Confirmed inspection records supplied	#####	Fully Completed