

## **Bi-monthly meeting – LFB Fire Safety & KCTMO H&S**

**20th January 2015 at 3pm at Network Hub, Kensal Road.**

### **Present:**

LFB - Suhail Dadabhoy

LFB – Dan Hallissey

KCTMO – Janice Wray

### **Notes of meeting**

#### **1. Apologies**

Rebecca Burton and Claire Williams.

#### **2. Matters Arising from previous minutes**

- Janice advised that there was no further update on the “Good Fairy” Development – the developer had been advised that we would not accept a Fire Exit opening onto Longlands Court and is now reconsidering the plans.
- Grenfell Tower – work continues on Grenfell Tower. Dan agreed to ensure that his crews were continuing to attend regularly. Janice advised that Rydons, the contractors, welcomed these regular familiarisation visits.
- Janice advised that she had not yet received any correspondence in relation to the audit of Burgessfield undertaken by Ben Dewis in November. Suhail advised that a Broadly Compliant letter with some additional information about changing the evacuation strategy had been drafted and should arrive in the near future.
- Janice sought an update on the recent appeal on an Enforcement Notice by a private housing management company but Suhail did not have the details.
- The LFB crew who had arranged a familiarisation visit to Trellick Tower on the 20<sup>th</sup> November had confirmed this had proved to be very helpful. Janice had requested feedback and they had asked that two copies of the plans etc. be made available in the Premises Information Box instead of one. Janice confirmed that these had now been made available.

#### **3. Fires in TMO Properties since November meeting**

Janice was aware of two fires in this period that the LFB had attended - both were relatively minor with no resultant injuries. The first was an accidental fire in a small amount of refuse outside Kensal House and the second was a deliberate arson at 12 Southam House where it had been confirmed that accelerant had been poured through the letterbox. Police are investigating this.

#### **4. AFD false alarms & lift shut-ins**

Suhail had provided a breakdown of the LFB attendance at false afd activations at TMO sheltered blocks and temporary accommodation between the 15<sup>th</sup> November and the 9<sup>th</sup> January. In summary there had been four false alarms at Whitchurch House and none in any other TMO sheltered block. Currently the Sheltered Officer for this block is on leave so we had not been able to investigate thoroughly, however, her Manager had advised that the attendances on the 26<sup>th</sup> & 28<sup>th</sup> December were thought to have been caused by a tear in the tumble dryer in the communal laundry room which has subsequently been repaired.

In Dan's absence no lift shut-in stats had been circulated and the notification e-mails advising of LFB attendance at a TMO lift which had been provided within 24 hours of attendance had also ceased. Janice asked if these could be reinstated and Dan agreed to progress. Additionally, Dan agreed to provide information on the LFB attendance at lift shut-ins for the entire time that he has been away. Janice confirmed that would be really helpful and she was happy to filter out the TMO properties from this list.

#### **5. Enforcement Action / Deficiency Notices & Correspondence with LFB**

##### **5.1 Blantyre Tower**

Suhail had visited this block and requested a copy of the FRA and information on the flat entrance doors. Janice had provided this and Suhail confirmed that a broadly compliant letter would be forthcoming.

##### **5.2 Campden Houses**

Ben Dewis has requested a copy of the FRA and information on roof exits and flat entrance doors. This had been provided together with a copy of a letter on fire safety we had recently sent to all residents at this block. Ben would advise if he required anything further.

#### **6. Stable Way Travellers Site**

Janice advised of a recent meeting with RBKC when they advised that there used to be a specific LFB Travellers Site Liaison Officer, Rob North. They were anxious to ensure that the TMO continued to engage with the current LFB liaison officer and that regular visits to this site for inspections and Home Fire Safety Visits continue to be undertaken. Janice had raised this with Rebecca who agreed to investigate.

Dan confirmed that Rob North was one of his officers who had been keen to liaise with the Travellers as part of his role, however, he was not a dedicated Liaison Officer. Dan agreed to ensure that regular visits to the site were undertaken and regular HFSV were offered to the Travellers. Janice agreed to provide contact details for the TMO's Site Manager, Daniel Mason, so that LFB could make contact with him.

## **7. Fire stopping works at Cremorne high-rise**

Suhail sought an update on the status of these works. Janice advised that the TMO's Head of Contract Management had confirmed that, as per the discussion at the previous meeting, the works are still due to start on site in April 2015.

## **8. Automatic fire detection at Cremorne Estate**

Suhail requested information on afd at this estate. Janice was able to confirm that, of the 128 flats in the four high rise blocks on this estate 107 have hand-wired automatic fire detection installed. We are unable to confirm whether the leasehold flats have afd fitted.

Suhail asked for the breakdown of afd across the whole estate – low-rise and high-rise dwellings - and Janice agreed to advise.

## **9. 27 Gillray House – flat entrance door**

As per the discussion at our last meeting the TMO have agreed to replace this door with a widened fire-rated one but we still require an Occupational Therapist's assessment of the tenant's [REDACTED] daughter to ensure that the door specification is appropriate for her needs. The tenant has so far refused to accept the need for this.

Suhail advised that he, Nick Coombe and Victoria Lowry (LFB's SW Area Fire Safety Manager) had met with this tenant and she is keen to continue liaising with Nick.

## **10. FRA Issues**

Janice advised that work continues with the lessees of the remaining two non-compliant flat doors.

## **11. LFB familiarisation / fire safety exercises**

Dan advised that his crews were visiting high rise blocks on at least an annual basis. Janice asked that any issues raised by the crews be brought to her attention. Also, if there is a programme of visits could she have a copy please.

## **12. Any Other Business**

Janice enquired about the firefighters strike but no information currently available on whether this will continue.

## **13. Date of next meeting**

Suggested date of at TMO offices at Network Hub – Janice to send out invitations.

### **Distribution:**

Those Attending

Rebecca Burton

Claire Williams