

GRENFELL TOWER INQUIRY

WITNESS STATEMENT OF JANICE WRAY

I, JANICE WRAY, WILL SAY AS FOLLOWS:-

1. I make this statement voluntarily to assist the Grenfell Tower Inquiry.

2. I understand that the Inquiry has requested that I provide information relating to Personal Emergency Evacuation Plans (“PEEPS”). In preparing this statement, I have been shown the document CST00003061, which refers to documents relating to PEEPs. I **attach** the documents referred to as:
 - a. (JW/1, ‘PEEP (Record of Plan)’ :)

 - b. (JW/2, ‘PEEP (Record Sheet and Information)’ :)

 - c. (JW/3, ‘PEEP Front Cover’ :)

 - d. (JW/4, ‘PEEP Index Sheet’ :)

 - e. (JW/5, ‘PEEP Interview Questions’ :)

 - f. (JW/6, ‘PEEP Letter to Person’ :)

 - g. (JW/7, ‘PEEP Personal Record Sheet’ :)

 - h. (JW/8, ‘PEEP Questionnaire’ :)

 - i. (JW/9, ‘PEEP Reception Sign’ :)

 - j. (JW/10, ‘PEEP Risk Matrix’ :)

3. By way of explanation, PEEPS were initially introduced for occupational environments. In other words, they were produced for colleagues in the workplace

who needed some degree of assistance to evacuate in the event of a fire or emergency.

4. With regard to sheltered housing residents, sheltered housing officers based at our sheltered blocks undertook regular planned checks on and also informal contact with residents. This included a risk assessment and annual review for each resident, six monthly flat checks and daily/weekly welfare checks. The six-monthly flat check included a fire safety refresher.
5. Where sheltered housing residents were identified as not able to evacuate independently, they were added to the LFB evacuation list stored within the LFB information box at the scheme. This box also contained scheme plans and information on the location of any oxygen cylinders at the block. Evacuation lists were updated at least once a month. Where other fire safety issues were identified, the sheltered housing officer would refer these to the Health and Safety Team for further assessment which may have involved the Fire Risk Assessor and/or the LFB, who might have been requested to undertake a Home Fire Safety Visit.
6. In addition to this, very rarely, the Health and Safety team received a request for a PEEP to be made in respect of a non-sheltered housing resident on the basis that they might have had, for example, mobility issues. We would offer them an assessment to identify any additional support or assistance that they might need to enable them to be alerted to and to respond to a fire alarm. This information was then recorded.
7. The PEEP would have been undertaken and produced by either myself or my colleague Adrian Bowman. In producing a PEEP, we might have requested assistance from Carl Stokes or occasionally the LFB. Other colleagues, particularly from the Sheltered Housing Team, may also have assisted with these assessments.
8. I recall several instances where a resident with hearing difficulties was identified, assessed and, following liaison with the LFB, an alarm system was provided to meet their needs (in these cases a vibrating pad and strobe).

9. My recollection is that not many people were brought to our attention and so we only undertook a limited number of these assessments.
10. I am not aware of any PEEPs being prepared for Grenfell Tower residents, which was not sheltered housing.

I confirm this statement to be true to the best of my knowledge and belief.

I confirm that I am willing for this statement to form part of the evidence before the Inquiry and published on the Inquiry's website.

Signed: Janice Wray

Dated: 24th January 2020

