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COPY

Salvus Consulting Ltd



Direct Line:

Facsimile:

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Date:

Kensington  
& Chelsea



jrhymes@kctmo.org.uk

26 July 2009

For the attention of Mr A Furness

Our Reference

JCR/inv5b

Your Reference

Please Contact

Janet Rhymes

Dear Sirs

## **FIRE RISK ASSESSMENTS LETTER OF INTENT**

Thank you for submitting a fee quotation and attending the interview.

Further to recent correspondence and satisfactory responses to our additional queries, I am pleased to inform you that your fee quotation has been accepted and it is our intention to appoint you to carry out the first stage of Fire Risk Assessments on the Council's high risk blocks.

I will prepare your formal appointment which you should receive within the next week. In the meantime, Janice Wray will arrange with you a project briefing meeting and a meeting with the Fire Brigade both of which shall take place before the agreed start date of 24<sup>th</sup> September 2009.

Yours faithfully

**Janet C Rhymes**  
Consultancy Services Manager  
Procurement and Asset Data Team

Managing council housing for tenants and leaseholders in the Royal Borough

Chief Executive  
Helen Evans

The Royal Borough of  
Kensington & Chelsea  
Tenant Management  
Organisation Ltd.

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