

Message

To: Valerie Sharples [vsharples@kctmo.org.uk]
CC: Simon Throp [sthrop@kctmo.org.uk]
Subject: RE: Clerk of Works

Valerie

Fire Door Programme – Myself and Alex from LHC could cover the COW role

External Decs for 2010/11 – we require daily for 2 to 3 hrs per day, completion say by Mid April, we also need him to cover the defects process and end of defect inspections etc in April 2011/12

External Decs for 2011/12 – we require daily for 4 hrs as the programme is very wide. Contract due to commence in June and completion still in discuss but between October and January 2012 (I have asked Pellings to see if Peter Robinson could do this one as BPG and myself worked with him on Insulation and he was amazing)

Little Chelsea House – Due to commence April 4th until end of July, daily inspections 2 hrs per day

Windows Programme – 3 times a week , for 2 hrs per day, just finishing trial at 52 Hortensia once this is finished I can confirm programme.

DDA Works – Pellings and myself will undertake this role

King Charles House Lift Refurb with Robin from M&E – Will be able to inform you further once we have Brief with Consultant, it may be this is covered under their appointment, sitting down with Robin relating to this next week.

End of Defects inspections due prior to retention release

Ext Decs 2009/10 – Inspections due to commence in April, so they need to attend all inspections plus monitor contractors to ensure they are finishing off the defects picked up prior to Final Sign Off , I would say 4 hrs per week at the most (this does not include inspections, not sure how many hrs on inspections as the programme was very vast)

Door Entry System 2009/10 – Happy to do with Pellings

375 Portobello Road 2009/10 – Happy to do with Calford Seaden and Alan from M&E

Insulation Programme 2009/10 – BPG, Pellings and myself happy to do this role between us. As Pellings is the COW for this project

Cremorne Lift Refurbishment 2009/10 – I will undertake role with Consultant

Thanks

Abi Acosta
Project Manager



✉: [The Network Hub, Units 102-108 , 292A Kensal Road, London W10 5BE](#)



www.kctmo.org.uk ✉: aacosta@kctmo.org.uk

From: Valerie Sharples
Sent: 01 March 2011 10:52
To: Ayo Sobowale; Simon Clark; Abigail Acosta
Cc: Simon Throp
Subject: Clerk of Works
Importance: High

Dear all,

You may already know that Gary Killick is leaving Gage Tupper for pastures new at the end of the month. I have spoken to Peter Edmunds at Gage Tupper about a replacement certainly for the short term as we have some projects due to start and we need a handover from Gary for other sites. To assist with this I need from each of you by return for those projects requiring a COW the following information:

The project and work content;
The hours per week required ;
Do you need daily inspections:
The contract duration;
Start and finish dates.

Pellings also currently provide us with a Clerk of Works service so we may also look at them.

Thinking about the long term I'll be looking at how much we spend on Clerk of Works and if there is another way to procure the service.

Any queries don't hesitate to ask.

Regards,

Valerie Sharples
Project Services Manager
tel: [REDACTED] fax: [REDACTED]



w: www.kctmo.org.uk **e:** vsharples@kctmo.org.uk
a: Network Hub, 292a Kensal Road, London W10 5BE