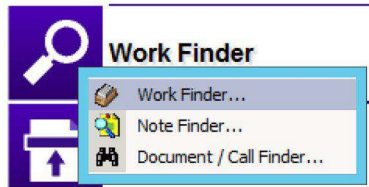


W2 FRA – Grenfell Tower – Process 269444

Work Finder – Work Finder



Query **Results**

Query **Reset**

Max Rows:

Worktray

Group Trays:

User Trays:

Stage Details

Batch Details

Process Details

Process Number:

Call Audit Number:

Process Status:

Reference Type:

Process Name:

Process Category:

Process Start Date:

Process Due Date:

Doc Details:

Contact Details:

Process Comment:

Initial Document Number:

Parent Process:

Sub Process Status:

SQL:

Application Specific Details **Application** Save Preference

Results:

The **View** option changes the details displayed (All Data, Basic, Basic 2, Detail, Standard)

Query		Results		
Order	View	Select All	Bulk Action	Export
Process	Stage	Type	Started/Due	Notes
General Filing	Closure Stage	Action	Friday 09th Dec 2016	Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20
HS Fire Risk Assessment			Monday 12th Dec 2016	

Double clicked on yellow highlighted area to open the folder – 2 windows open overlaid

Process Stage – Closure Stage details are read only

HS Fire Risk Assessment (view only - Process is Complete)

Closure Stage

No instructions have been provided

Check List

- Is all the information correct and can the process can be closed? (Janice Wray, 09-Dec-16 12:29) Answer: Yes

Actions

- View Action Plan Details (Janice Wray, 09-Dec-16 12:29)
- View Process Notes
- View Evidence/Documentation Relating to Completion of Risk Action

Process

- Complete Process

Process Stage – History – shows all stages

In the **Process Started** stage there is a link (click here to view) but was unable to use it as the screen was read only.

HS Fire Risk Assessment (view only - Process is Complete)

History

Ascending Descending Show All Select: Send To Excel

- Process Completed** Janice Wray Friday 09th Dec 2016 12:29:17
Process completed
- Process Change** Janice Wray Friday 09th Dec 2016 12:29:09
Stage Due Date changed from 31/08/2016 10:09:55 to 12/12/2016 12:29:02
- Stage Change** Janice Wray Friday 09th Dec 2016 12:29:09
Process moved from stage "High Priority Stage" to "Closure Stage"
- Stage Reassigned** Janice Wray Friday 09th Dec 2016 12:28:30
Stage reassigned From Claire Williams (CLWILLIAMS) to Janice Wray (JWRAY)
- Stage Reassigned** Janice Wray Wednesday 31st Aug 2016 19:27:42
Stage reassigned From Janice Wray (JWRAY) to Claire Williams (CLWILLIAMS)
- Note Added** Janice Wray Wednesday 31st Aug 2016 19:27:42
(Type: General Notes, Security Category: Medium)
Hi Claire

I think you were going to check this with Rydons. (It is cross-referenced with action point 17b)
- Stage Reassigned** Cyril Morris Wednesday 10th Aug 2016 10:10:59
Stage reassigned From Cyril Morris (CMORRIS) to Janice Wray (JWRAY)
Stage Due Date changed from 11/08/2016 10:08:13 to 31/08/2016 10:09:55
- Stage Change** Cyril Morris Wednesday 10th Aug 2016 10:10:59
Process moved from stage "Log Action Plan" to "High Priority Stage"
- Process Change** Cyril Morris Wednesday 10th Aug 2016 10:10:59
Stage Due Date changed from 11/08/2016 10:08:13 to 31/08/2016 10:09:55
- Process Started** Cyril Morris Wednesday 10th Aug 2016 10:08:13
HS Fire Risk Assessment process started at stage "Initial"
Process started by Cyril Morris (Click here to view)
Document Description: Manual Process

Process - Details

HS Fire Risk Assessment (view only - Process is Complete)

Details | History | Closure Stage

Process:	HS Fire Risk Assessment	Reference:	Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20
Started:	Wednesday 10th Aug 2016 10:08	Reference Type:	General Filing
Due:	Monday 06th Feb 2017 10:08	Ref Code:	24314Section
Process Status:	Completed	Comment:	
Completed By:	Janice Wray	New Documents:	
Completed On:	Friday 09th Dec 2016 12:29	Last Modified:	
Map:	Health & Safety Fire Risk Assessment	Date:	Friday 09th Dec 2016 12:29
Status:	Development	By User:	Janice Wray
Version:	161	Other Details:	
Live:	No	Process No:	269444
		Stage Handler:	classes::worktray::proc::mapproc
		Initial Document Number:	748356

Folder Options

View Options Standard Actions

Manual Process, 10 Aug 21 Main Details

Options... Document History Export

Manual Process - HS Fire Risk Assessment

This Process was started manually by Cyril Morris on 10/08/2016 10:08:13

Main Details

Folder Name Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Active Processes

Completed Processes

Process	Completed	Status
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	07 Nov 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	05 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	24 May 2017	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed Roof level detection - raise with assessor
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	15 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	15 Jun 2017	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed Requested inspection & maintenace records
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	09 Dec 2016	Completed
HS Fire Risk Assessment	31 Aug 2016	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	13 Mar 2017	Completed
HS Fire Risk Assessment	19 Oct 2017	Completed
HS Fire Risk Assessment	18 Jan 2017	Completed Order requested - new door & frame required in boiler room. 31st Aug 16
HS Fire Risk Assessment	26 May 2017	Completed Order requested - door & frame in boiler room. Aug 16
HS Fire Risk Assessment	31 Aug 2016	Completed

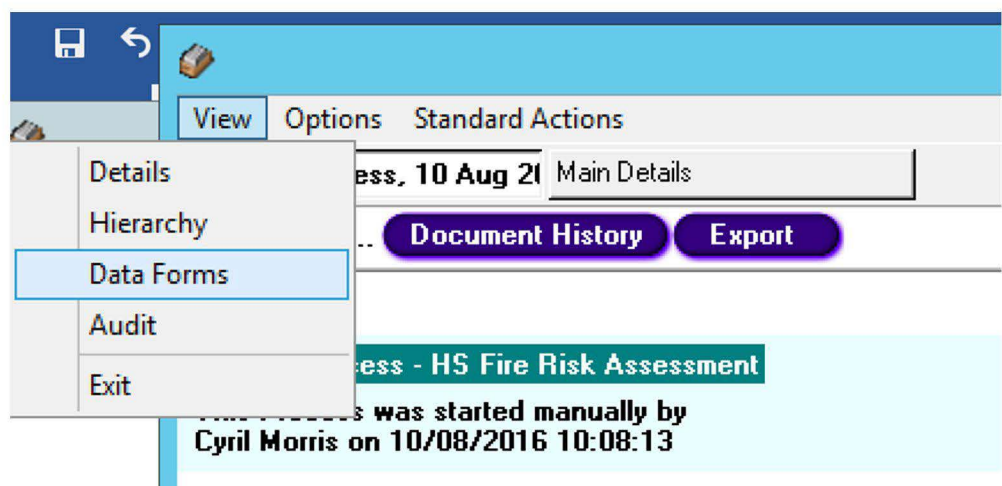
Documents

Document Type	Document Title	Creation Date	Indexing Date	Dir	Source	CC	User
PD HS - In Attachment - Fire Risk Evidence	1279 SEA (08) 100 Rev 07 - Fire Access		16/08/2016 15:37:53	In	External file		Claire Williams
PD HS - In Attachment - Fire Risk Evidence	112 Grenfell and flat front door		16/08/2016 15:34:08	In	External file		Claire Williams
PD HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.		16/08/2016 14:45:18	In	External file		Claire Williams
PD HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.		16/08/2016 14:45:15	In	External file		Claire Williams

Notes

There are no notes

Go to **View** and select **Data Forms** to open the list of Action Plans and locate Item 19f. Used Started/Due date on W2 Search Results screen to identify relevant Action. I opened each Action dated 9th Dec 2016 to find Item 19f.



Click the arrow to the left of Action Plan dated 9th Dec 2016 12:29 to locate and view the details.

- 🔗 Fire Risk Action Plan (1 occurrence, last modified 6th January 2017 08:26:42)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 9th December 2016 12:32:41)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 9th December 2016 12:31:31)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 9th December 2016 12:30:22)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 9th December 2016 12:29:00)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 9th December 2016 12:27:39)
- 🔗 Fire Risk Action Plan (1 occurrence, last modified 7th November 2016 16:38:19)



Item Number 19f in W2 matches details on Word & Excel Grenfell FRA Actions

View Fire Risk Action Plan Data

Modified 10/08/2016 10:09:52 by CMORRIS

Actions Required

Item Number	19f
Block	GRENFELL TOWER GRENFELL ROAD
Priority	High
Category	Miscellaneous
Identified Risk or Hazard	It is not known if the fire service controls for the lifts been moved back down to the street level?
Action to be Taken	Can it be confirmed that the fire service controls for the lifts been moved back down to the street level? If not then this must be undertaken immediately.
Who will carry out the action?	Janice Wray
What team are they from?	Health and Safety
Actions Due Date	07/09/2016

Actions Taken

Please enter your response to the above risk or hazard

Date Completed

Is this action fully or partially completed?

View Fire Risk Action Plan Data

Modified 09/12/2016 12:29:00 by JWRAY

Actions Required

Item Number	19f
Block	GRENFELL TOWER GRENFELL ROAD
Priority	High
Category	Miscellaneous
Identified Risk or Hazard	It is not known if the fire service controls for the lifts been moved back down to the street level?
Action to be Taken	Can it be confirmed that the fire service controls for the lifts been moved back down to the street level? If not then this must be undertaken immediately.
Who will carry out the action?	Janice Wray
What team are they from?	Health and Safety
Actions Due Date	07/09/2016

Actions Taken

Please enter your response to the above risk or hazard **COMPLETED**

Date Completed **09/12/2016**

Is this action fully or partially completed? **Fully Completed**

Close
History

