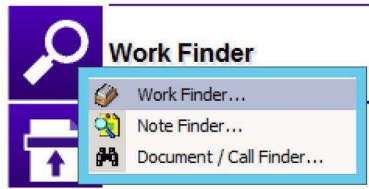


W2 FRA – Grenfell Tower – Process 269522

Work Finder – Work Finder



Query **Results**

Query **Reset**

Max Rows:

- Worktray

Group Trays:

User Trays:

+ Stage Details

+ Batch Details

- Process Details

Process Number:

Call Audit Number:

Process Status:

Reference Type:

Process Name:

Process Category:

Process Start Date:

Process Due Date:

Doc Details:

Contact Details:

Process Comment:

Initial Document Number:

Parent Process:

Sub Process Status:

SQL:

+ Application Specific Details **Application** Save Preference

W2 Search Results:

The **View** option changes the details displayed (All Data, Basic, Basic 2, Detail, Standard)

Process	Stage	Type	Started/Due	Notes
General Filing	Closure Stage	Action	Monday 13th Mar 2017	Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20
HS Fire Risk Assessment			Tuesday 14th Mar 2017	

Double clicked on yellow highlighted area to open the folder – 2 windows open overlaid

Process Stage – Closure Stage details are read only

HS Fire Risk Assessment (view only - Process is Complete)

Closure Stage

No instructions have been provided

Check List

- Is all the information correct and can the process be closed? (Janice Wray, 13-Mar-17 17:12) Answer: Yes

Actions

- View Action Plan Details (Janice Wray, 13-Mar-17 17:12)
- View Process Notes
- View Evidence/Documentation Relating to Completion of Risk Action

Process

- Complete Process

Process Stage – History – shows all stages

In the **Process Started** stage there is a link ([click here to view](#)) but was unable to use it as the screen was read only.

HS Fire Risk Assessment (view only - Process is Complete)

History

Ascending
 Descending
 Show All
 Select:

- Process Completed** Janice Wray Monday 13th Mar 2017 17:12:18
Process completed
- Process Change** Janice Wray Monday 13th Mar 2017 17:12:10
Stage Due Date changed from 31/08/2016 16:51:55 to 14/03/2017 17:12:03
- Stage Change** Janice Wray Monday 13th Mar 2017 17:12:10
Process moved from stage "High Priority Stage" to "Closure Stage"
- Stage Reassigned** Janice Wray Monday 13th Mar 2017 17:11:22
Stage reassigned From Nicola Bartholomew (NBARTHOLOMEW) to Janice Wray (JWRAY)
- Stage Reassigned** Cyril Morris Wednesday 10th Aug 2016 16:52:04
Stage reassigned From Cyril Morris (CMORRIS) to Nicola Bartholomew (NBARTHOLOMEW)
Stage Due Date changed from 11/08/2016 16:50:38 to 31/08/2016 16:51:55
- Stage Change** Cyril Morris Wednesday 10th Aug 2016 16:52:04
Process moved from stage "Log Action Plan" to "High Priority Stage"
- Process Change** Cyril Morris Wednesday 10th Aug 2016 16:52:04
Stage Due Date changed from 11/08/2016 16:50:38 to 31/08/2016 16:51:55
- Process Started** Cyril Morris Wednesday 10th Aug 2016 16:50:38
HS Fire Risk Assessment process started at stage "Initial"
Process started by Cyril Morris ([Click here to view](#))
Document Description: Manual Process

Process - Details

HS Fire Risk Assessment (view only - Process is Complete)

Details | History | Closure Stage

Process:	HS Fire Risk Assessment	Reference:	Level 3 Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20
Started:	Wednesday 10th Aug 2016 16:50	Reference Type:	General Filing
Due:	Monday 06th Feb 2017 16:50	Ref Code:	24314Section
Process Status:	Completed	Comment:	
Completed By:	Janice Wray	New Documents:	
Completed On:	Monday 13th Mar 2017 17:12	Last Modified:	
Map:	Health & Safety Fire Risk Assessment	Date:	Monday 13th Mar 2017 17:12
Status:	Development	By User:	Janice Wray
Version:	161	Other Details:	
Live:	No	Process No:	269522
		Stage Handler:	classes::worktray::proc::mapproc
		Initial Document Number:	750483

Folder Options

View Options Standard Actions

Manual Process, 10 Aug 21 Main Details

● **Options...** **Document History** **Export**

Manual Process - HS Fire Risk Assessment

This Process was started manually by Cyril Morris on 10/08/2016 16:50:38

Main Details

Folder Name Grenfell Tower, Grenfell Road, London W11 1Tq 2016.06.20

Active Processes

Completed Processes

Process	Completed	Status
● HS Fire Risk Assessment	09 Dec 2016	Completed
● HS Fire Risk Assessment	13 Mar 2017	Completed
● HS Fire Risk Assessment	07 Nov 2016	Completed
● HS Fire Risk Assessment	09 Dec 2016	Completed
● HS Fire Risk Assessment	05 Jun 2017	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	24 May 2017	Completed
● HS Fire Risk Assessment	19 Oct 2017	Completed Roof level detection - raise with assessor
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	09 Dec 2016	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	15 Jun 2017	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	09 Dec 2016	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	19 Oct 2017	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	19 Oct 2017	Completed
● HS Fire Risk Assessment	15 Jun 2017	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	19 Oct 2017	Completed Requested inspection & maintenace records
● HS Fire Risk Assessment	13 Mar 2017	Completed
● HS Fire Risk Assessment	09 Dec 2016	Completed
● HS Fire Risk Assessment	31 Aug 2016	Completed
● HS Fire Risk Assessment	13 Mar 2017	Completed
● HS Fire Risk Assessment	13 Mar 2017	Completed
● HS Fire Risk Assessment	19 Oct 2017	Completed
● HS Fire Risk Assessment	18 Jan 2017	Completed Order requested - new door & frame required in boiler room. 31st Aug 16
● HS Fire Risk Assessment	26 May 2017	Completed Order requested - door & frame in boiler room. Aug 16
● HS Fire Risk Assessment	31 Aug 2016	Completed

Documents

Document Type	Document Title	Creation Date	Indexing Date	Dir	Source	CC	User
● PO HS - In Attachment - Fire Risk Evidence	1279 SEA (08) 100 Rev 07 - Fire Access	16/08/2016 15:37:53	16/08/2016 15:37:53	In	External file		Claire Williams
● PO HS - In Attachment - Fire Risk Evidence	112 Grenfell and flat front door	16/08/2016 15:34:08	16/08/2016 15:34:08	In	External file		Claire Williams
● PO HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.	16/08/2016 14:45:18	16/08/2016 14:45:18	In	External file		Claire Williams
● PO HS - In Attachment - Fire Risk Evidence	Fwd flue gas readings.	16/08/2016 14:45:15	16/08/2016 14:45:15	In	External file		Claire Williams

Notes

There are no notes

Go to **View** and select **Data Forms** to open the list of Action Plans and locate Item 23g. Used Started/Due date on W2 Search Results screen to identify relevant Action. I opened each Action dated 13th Mar 2017 to find Item 23g.

The screenshot shows a 'View' dropdown menu with options: Details, Hierarchy, Data Forms (highlighted), Audit, and Exit. The background interface shows the Grenfell Tower details page with the folder name highlighted.

Completed Processes

Click the arrow to the left of Action Plan dated 13th Mar 2017 17:12 to locate and view the details.

- 🔍 Fire Risk Action Plan (1 occurrence, last modified 19th October 2017 10:09:43)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 19th October 2017 10:08:53)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 19th October 2017 10:07:53)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 19th October 2017 10:06:38)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 19th October 2017 10:05:43)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 15th June 2017 15:51:32)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 15th June 2017 10:55:57)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 5th June 2017 16:57:52)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 26th May 2017 10:57:10)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 24th May 2017 15:16:35)
- 🔍 Fire Risk Action Plan (1 occurrence, last modified 13th March 2017 17:12:01)

Item Number 23g in W2 matches details on Word & Excel Grenfell FRA Actions

View Fire Risk Action Plan Data

Modified 10/08/2016 16:51:51 by CMORRIS

Actions Required

Item Number	<input type="text" value="23g"/>
Block	<input type="text" value="GRENFELL TOWER GRENFELL ROAD"/>
Priority	<input type="text" value="High"/>
Category	<input type="text" value="Inspection Regime"/>
Identified Risk or Hazard	<input type="text" value="Are the weekly occupier's tests of the buildings automatic smoke ventilation system being undertaken?"/>
Action to be Taken	<input type="text" value="Weekly occupier inspections of the buildings smoke ventilation system should be undertaken, with the results recorded as proof of the inspections having been undertaken. Can you confirm that Paul is undertaking these please?"/>
Who will carry out the action?	<input type="text" value="Nicola Bartholomew"/>
What team are they from?	<input type="text" value="Neighbourhood Management"/>
Actions Due Date	<input type="text" value="07/09/2016"/>

Actions Taken

Please enter your response to the above risk or hazard

Date Completed

Is this action fully or partially completed?

View Fire Risk Action Plan Data

Modified 13/03/2017 17:12:01 by JWRAY

Actions Required

Item Number	<input type="text" value="23g"/>
Block	<input type="text" value="GRENFELL TOWER GRENFELL ROAD"/>
Priority	<input type="text" value="High"/>
Category	<input type="text" value="Inspection Regime"/>
Identified Risk or Hazard	<input type="text" value="Are the weekly occupier's tests of the buildings automatic smoke ventilation system being undertaken?"/>
Action to be Taken	<input type="text" value="Weekly occupier inspections of the buildings smoke ventilation system should be undertaken, with the results recorded as proof of the inspections having been undertaken. Can you confirm that Paul is undertaking these please?"/>
Who will carry out the action?	<input type="text" value="Nicola Bartholomew"/>
What team are they from?	<input type="text" value="Neighbourhood Management"/>
Actions Due Date	<input type="text" value="07/09/2016"/>

Actions Taken

Please enter your response to the above risk or hazard

Date Completed

Is this action fully or partially completed?

Close
History