

**THE ROYAL BOROUGH OF KENSINGTON & CHELSEA TENANT MANAGEMENT
ORGANISATION LIMITED**
(the 'Company')

Minutes of a meeting of the Board of Directors ('Board') of the Company
held on 26 May 2016 at 6.30 pm
at 346 Kensington High Street, London W14 8NS

PRESENT:

Resident Board Members	Fay Edwards Kush Kanodia Anne Duru Brendan Tracey Maria Escudero-Barbaza Mary Benjamin Deborah Price	- Chair
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Council-Nominated Board Members	Cllr. Maighread Condon-Simmonds Jeff Zitron	Left at 8.20pm
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Independent Board Members	Simon Brissenden Peter Chapman
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APOLOGIES:	Tony Annis Paula Fance Cllr. Judith Blakeman Anthony Preiskel
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IN ATTENDANCE:	Robert Black Barbara Matthews Yvonne Birch Sacha Jevans Fola Kafidiya-Oke Rupa Bhola Janet Seward Ian Smith Gill Petford Daniel Asamoah	Chief Executive Officer Executive Director of Financial Services & ICT Executive Director of People & Performance Executive Director of Operations Head of Governance & Company Secretary Assistant Director of Financial Services Policy Adviser Member – for the open section Executive Manager Minutes
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13. MINUTES OF THE MEETING HELD ON 4 JANUARY 2016

- 13.1 The Board considered the minutes of the meeting held on 31 March 2016, and **RESOLVED TO** agree and approve minutes as a true and accurate record of the meeting.

14. MATTERS ARISING

- 14.1 This Board **NOTED** the update on the matters arising log.

15. CHIEF EXECUTIVE'S REPORT

- 15.1 Robert Black presented his update report.
- 15.2 The Board **NOTED** the contents of the report.

16. BUSINESS PLAN 2014-17 – DELIVERY PLAN UPDATE

- 16.1 Janet Seward presented the updated delivery plans for the strategies arising from the Business plan of the Company. The Board were reminded that the five strategies were:
- Customer strategy;
 - People strategy;
 - Community investment strategy;
 - Growth strategy; and
 - Value for money strategy
- 16.2 The Board noted that a further update would be provided in November 2016. Robert Black informed the Board that the CRM software had gone live and so far the experience had been great. The Board agreed to defer discussions on CRM to its Board Away Day in June.
- 16.3 The Board **NOTED** the contents of the report.

17. RESIDENT BOARD ELECTIONS 2016 UPDATE

- 17.1 Fola Kafidiya-Oke presented an update on the elections for Resident Board Members.
- 17.2 The Board noted that the nomination process had been simplified and members would have online access to the nomination form. The Board also noted that nominees would have a 1-2-1 sessions to help them understand the role of a Board member.
- 17.3 The Board noted that there are two vacancies arising in the Independent Board Member category, a rotational retirement for Simon Brissenden (who had consented to be reappointed), and a resignation by Peter Chapman who had served on the Board for 9 years. Robert Black thanked Peter Chapman for his support during his time on the Board and Fay Edwards joined by thanking Peter Chapman on behalf of the Board and residents.
- 17.2 This Board **RESOLVED TO:**
- (a) appoint Tony Slater of Mi-Voice as the returning officer for the Resident Board Member Election 2016;
 - (b) note the issuing of a notice published to the Members, of the Election Date for

2016; and
(c) note the forthcoming vacancies on the Board.

18. ANY OTHER BUSINESS

18.1 There was no other business to consider.

19. DATE OF NEXT MEETING

19.1 The next meeting of the Board would be on 20 July 2016.

20. CLOSE OF THE MEETING

20.1 The meeting was closed at 8:48 pm.