
From: Simon O'Connor <SOConnor@rydon.co.uk>
Sent: 08 July 2014 13:18
To: 'Claire Williams'; Claire Williams
Cc: Janice Wray; Christina Stephanou; Janice Wray
Subject: RE: Grenfell Tower
Attachments: image001.jpg; image002.png

Thanks Claire,

Will make sure all the team are briefed on the stay put policy so as we are saying the same thing if questioned.

Regards

Simon O'Connor, ACIOB, M InstLM
Project Manager

T

D

From: Claire Williams [mailto:clwilliams@kctmo.org.uk]
Sent: 08 July 2014 13:08
To: Simon O'Connor
Cc: Janice Wray; Christina Stephanou
Subject: RE: Grenfell Tower

Simon

Thanks for this.

I think we should use the coffee morning and your signage (new noticeboard up in main entrance) to remind residents that we have a 'stay put' policy. This is because the doors should be FD30 (if you look the TMO renewed these to tenants in the last few years) and most of the leaseholders doors are the originals which should also be smoke/fire resistant.

I will work with my colleague Janice to give you the appropriate 'stay put' signage for the noticeboard, and we will respond to the fire brigade too.

Please make sure all your staff are briefed on the stay put policy.

Claire Williams

Project Manager

<<http://www.kctmo.org.uk/>>

t:

m:

a: The Network Hub, 292a Kensal Road, London, W10 5BE

P Before printing, please think about the environment

From: Simon O'Connor [mailto:SOConnor@rydon.co.uk]

Sent: 08 July 2014 12:50

To: Claire Williams

Cc: Janice Wray

Subject: RE: Grenfell Tower

Afternoon Claire,

We have been in contact with the local fire station at Ladbroke Grove and have been given the number of the station manager (Daniel Hallisey). We have contacted him to arrange a familiarisation visit to talk through the plans and fire strategy during the works.

A date for this is still to be confirmed with LFB safety team which we hope will be this week.

Rydon have extensive knowledge of working in and around the high-rise building and see this as an essential part of the pre construction works. We also note that once this visit is complete we will ensure all the emergency services are aligned and have the same information.

I will be in a position to update you further once the LFB have visited and given us their recommendations.

Regards

Simon O'Connor, ACIOB, M InstLM
Project Manager

T
D



From: Claire Williams [mailto:clwilliams@kctmo.org.uk]
Sent: 08 July 2014 10:29
To: Simon O'Connor
Cc: Janice Wray
Subject: FW: Grenfell Tower

Simon

Please see the below re concerns over the fire brigade access.

I know that they are due to meet you this week, and I would like to be able to reassure residents with their specific information.

I know they postponed their visit from last week, but said they would be with you before this Wednesday – do you have a date fixed? The FB chap below notes you have contacted them, so he knows that we are on the case.

I need something in writing about what we have done to date and what the fire brigade have commented (can I have names and Watch details etc included). I also need information from your H&S/CDM procedure.

Please update me on the back of this email, even if it is only a 'holding email' until the FB attend.

Thanks

PS I know you have said that the Fire Brigade liaise with the ambulance service, so you need to mention this too.

Claire Williams

Project Manager

<<http://www.kctmo.org.uk/>>

t: [REDACTED]
m: [REDACTED]

a: The Network Hub, 292a Kensal Road, London, W10 5BE
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From: Janice Wray
Sent: 08 July 2014 10:23
To: Claire Williams
Subject: FW: Grenfell Tower

Hi Claire

Please see message below which I have just received from an LFB Inspection Officer who has received an e-mail from Eddie Daffarn. Do we need to write to residents on the issue of fire safety during the works ?

We could put something together to reassure them that there is still a stay put strategy and reiterating the procedures they should follow, works in hand to enhance fire safety in the longer term etc.? Perhaps this has already been done ?

I need to respond to this man and would like to be able to emphasise what we have already done (meetings, letters etc.)

Please advise

Thanks

Janice

Janice Wray
TMO Health, Safety & Facilities Manager
t: [REDACTED]
<<http://www.kctmo.org.uk/>>
w: www.kctmo.org.uk
a: : The Network Hub, 300 Kensal Road, W10 5BE

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From: BEN.DEWIS@london-fire.gov.uk [mailto:BEN.DEWIS@london-fire.gov.uk]
Sent: 08 July 2014 10:08
To: Janice Wray
Subject: Grenfell Tower

Dear Janice,

I received this email below from an Edward Daffarn who you may be aware of who lives at Grenfell Tower.

Dear Ben,

Please be advised that residents of Grenfell Tower are very concerned about fire safety after the recent closure of all land and "rights of way" to the West and North of Grenfell Tower.

We are also very concerned that we have no idea where to assemble should there be a fire in Grenfell Tower as there is no open space in the vicinity that is available to our community.

Please can you help ensure that the Fire Brigade will monitor the current changes on Lancaster West Estate that impact on our fire safety and could you also inform us where we should assemble in the event of a fire?

Thank you for your assistance with this matter.

Kind regards,

Edward Daffarn

Grenfell Action Group

The contractor has contacted the local station to inform them of changes to access points and riser access. The local station are making arrangements to carryout a familiarisation visit for local crews. Unfortunately, it would appear the same courtesy has not been given to the residents to update them on their Emergency Procedures. Could I ask what the measures being taken in regard to Fire Safety at the premises are during the refurbishment works.

Regards,

Ben Dewis

London Fire Brigade

Fire Safety Inspecting Officer

Hammersmith & Fulham and Kensington & Chelsea

Fire Safety Regulation Team

T: [REDACTED] EXT: [REDACTED]

M: [REDACTED]

E : <mailto:BEN.DEWIS@london-fire.gov.uk> BEN.DEWIS@london-fire.gov.uk

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