

KCTMO HEALTH & SAFETY COMMITTEE

28th September 2015

1. FRA Outstanding Actions for W2 Workflow - between 1st Aug '13 and 28th September 2015

OVERALL BREAKDOWN OF FRA ACTIONS	TOTAL
FULLY COMPLETED	1142 (941)
PARTIALLY COMPLETED	109 (95)
OUTSTANDING	812 (814)
TOTAL	2063 (1850)

Numbers in brackets show position on 28th July 2015

Breakdown of FRA Actions by Team

Team	Total	Fully Complete	Partially Complete	Outstanding
A&R Contract Management	649 (585)	230 (179)	26 (27)	393 (382)
A&R Project Management	67 (67)	51 (51)	3 (3)	13 (13)
Health & Safety	214 (160)	175 (131)	15 (13)	24 (16)
Home Ownership	71 (64)	45 (45)	17 (17)	9 (2)
Neighbourhood Management – for breakdown see below	578 (523)	481 (406)	13 (18)	84 (99)
Responsive Repairs	476 (438)	154 (125)	35 (16)	287 (297)
TOTAL	2063 (1850)	941)	109 (95)	813 (815)

Breakdown of Neighbourhood Management FRA Actions

Team	Total	Fully Complete	Partially Complete	Outstanding
Neighbourhood North	319 (269)	265 (195)	3 (4)	51 (70)
Neighbourhood South	160 (159)	134 (133)	2 (3)	24 (23)
Lancaster West	63 (59)	53 (50)	6 (9)	4 (0)
Sheltered Housing	8 (8)	8 (8)	0 (0)	0 (0)
Temporary Accommodation	5 (5)	4 (4)	1 (1)	0 (0)
Landscape & Environment	21 (21)	16 (16)	0 (0)	5 (5)
Total	578 (523)	481 (406)	13 (18)	84 (99)

Fire Risk Assessment – Contract Management Team Summary

28th Sept 2015

Team	Fully Completed	Outstanding	Partially Completed	Total Actions Allocated
A & R Contract Management	230	393	26	649
A & R Project Management	51	13	3	67
Health and Safety	175	24	15	214
Home Ownership	45	9	17	71
Neighbourhood Management	481	84	13	578
Responsive Repairs	154	287	35	476
Total	1142	813	109	2064

Contract Management Team – Outstanding Action Breakdown

	Actions outstanding	High Priority (target 21 days)	Medium Priority (target 60 days)	Low Priority (target 180 days)	Info Only (no timeframe)
A&R Contract Management	393	327	20	8	37

Contract Management Breakdown of Outstanding FRA Actions – 28th September 2015

Categories	Total Number Outstanding	Outstanding since 2013	Outstanding since 2014	Outstanding since 2015
Communal Lighting	1 – info only		1 (Feb)	
Dry & Wet Riser	8	1	4 (Nov & Dec)	3 (May & Sept)
Electrical Wiring	11	1 (Oct)	6 (2 in July, 2 in Oct, 1 in Nov, 1 in Dec)	4 (Feb)
Emergency Lighting	161	10 (9 Aug & 1 Sept)	25 (throughout year)	126 (5 Jan, 7 Feb, 7 Mar, 4 April, 9 May, 52 June, 13 July, 1 Aug, 28 Sept)
Fire Alarm	34	4 (3 Aug & 1 Sept)	12 (4 Mar, 4 May, 2 Jul, 1 Oct, 7 Nov, 4 Dec)	7 (2 Feb, 2 May & 3 June)
Extinguishers	86	6 (5 Aug & 1 Sept)	28 (5 Jan, 3 Feb, 12 Mar, 5 May, 2 Jul & 1 Nov)	52 (1 in Jan, 5 in Feb, 5 in Mar, 4 in May, 19 in Jun, 3 in Jul, 1 in Aug & 14 in Sept)
Hose Reels	6		6 (3 in Jan, 1 in Mar, 1 in May & 1 in Dec)	

Categories	Total Number Outstanding	Outstanding since 2013	Outstanding since 2014	Outstanding since 2015
Inspection Regime (PAT testing, sprinklers in dwellings at EPG basements, extraction etc.)	5		4	1
Lightning Protection	9	4 (3 in Aug & 1 in Sept)	1 (June)	4 (2 in Mar, 1 in Jun & July)
Smoke Alarms	3		2	1
Sprinklers	3	2 (both Aug)		1 (June)
Miscellaneous (queries on maintenance, functioning, testing regimes etc.)	57	3 (1 in Aug, 2 in Sept)	25 (1 in Mar, 3 in May, 2 in Oct, 11 in Nov, 5 in Dec, 2 in Jan & 1 in Jul)	29 (1 in Jan, 5 in Feb, 9 in Jun, 1 in Jul, 1 in Aug & 12 in Sept)
TOTAL	384**	31	114	228

** few actions now referred to other teams

3. H&S Inspections & Property RAs - Outstanding Actions on W2 Workflow
between May '14 and 28th September '15

OVERALL BREAKDOWN OF ACTIONS	TOTAL
FULLY COMPLETED	353 (215)
PARTIALLY COMPLETED	41 (22)
OUTSTANDING	518 (676)
TOTAL	912 (912)

Totals in brackets show position at 31st July 2015

Breakdown of H&S Inspection Actions by Team

Team	Total	Fully Complete	Partially Complete	Outstanding
A&R Contract Management	50 (50)	1 (1)	1 (1)	48 (48)
A&R Project Management	3 (3)	2 (2)	0 (0)	1 (1)
Health & Safety	12 (12)	10 (10)	2 (1)	0 (1)
Home Ownership	2 (2)	0 (0)	0 (0)	2 (2)
Neighbourhood Management – for breakdown see below	286 (286)	216 (200)	30 (20)	40 (66) **
Responsive Repairs	554 (554)	121 (2)	8 (0)	425 (552)
TOTAL	912 (913)	353 (215)	41 (22)	518 (676)

**** Neighbourhood Management Outstanding Breakdown**

	8th May 2015	29th July 2015	28th Sept 2015
Neighbourhood South	31	7	4
Neighbourhood North	47	47	6
Landscape Team	15	15	14