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**From:** NICHOLAS.DAVIS@london-fire.gov.uk  
**Sent:** 06 May 2016 22:53  
**To:** jwray@kctmo.org.uk; Janice Wray  
**Subject:** FW: Grenfell Tower  
**Attachments:** image001.jpg; image002.jpg; image003.jpg; image005.png

Janice,

Please see email below regarding your question on Grenfell Tower and crews attending calls to a Automatic Fire Alarm, we do have a policy for this specific scenario, sorry for not having to hand at the time, so when crews attend a AFA, as normal we are not going to re-set alarm panel, crews will attach a tag indicating details of calls and confirming that we have attended. This should deal with the possible issue with crews leaving before your staff attend. See copy of tag below:

You also asked about premises information box, please see information that may be included, if we liaise with crews who attend we can update as required.

Personnel should be aware of any specific information that may be required such as life risks, hazardous substances, construction hazards, facilities for fire-fighters, fire protection systems, contingency and/or business continuity planning information, etc.

Regards Nick

Station Manager Nicholas Davis

Kensington & North Kensington Fire Station

Kensington Fire Station/13 Old Court Road/Kensington High Street/W8 4PL

North Kensington Fire Station/242 Ladbroke Grove/W10 5LP

South West Area | Operations Prevention & Response

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<<https://www.facebook.com/LondonFireBrigade>>

From: DAVIS, NICHOLAS  
Sent: 06 May 2016 22:31  
To: \*North Kensington  
Cc: WALTON, ANDY  
Subject: Grenfell Tower

All,

Following an update from Janice Wray regarding Grenfell Tower and the works that are near completion, could I ask that if any visit's that are scheduled in the next few weeks can we put on hold, there is a new alarm panel and once it is up and running and all works are completed we will get all four watch's to complete familiarisation visit's, can I request that we make all staff aware of attached policy, as we may attend calls and deal with incidents before the on duty representative can attend, can we make sure we leave a tag on alarm panel as per policy, so they are aware we have attended. This will hopefully ensure we do not receive a second call for the same incident.

Regards Nick

Station Manager Nicholas Davis

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