

Health, Safety & Facilities - Team update – 25th October 2016

Main areas of work worth highlighting at present are as follows –

1. **Adair Tower & Hazlewood Tower - Enforcement Notices**

- Adair Tower – required works completed within the extended timescale. The post-notice audit undertaken by LFB Inspecting Officers on 29th Sept and reviewed FRA supplied. Recent request for further documentation (Fire Certificates for materials used on lobby enclosure – to be provided by Giuseppe on 25th Oct) and once this is provided I am assured they will be able to close the notice down and send us written confirmation to this effect.
- Hazlewood Tower – required works also completed within extended notice period and await contact from LFB's Terry Martin to arrange convenient time for audit. Reviewed FRA drafted.
- LFB's ongoing investigation – temporarily put on hold recently due to internal LFB staffing / resourcing issues. However, intention is to resurrect this in early November when original Inspecting Officer returns from secondment. Case conference to be scheduled with Enforcement & Legal Teams – Team Leader keen to be able to take along confirmation that both Notices successfully closed down as this should help to put a case for closing down the investigation

2. **Fire Safety Policy & strategy undergoing major review** - significant input from the H&S Committee. Updated draft to be submitted to RBKC for comment before finalising. Currently seeking to obtain costings for installation of Fire Action Notices and also possible programmes of installation of self-closing devices across the stock.

3. **Emergency Planning**

Further to previous discussions with RBKC and Octavia Housing an Emergency Planning exercise is scheduled to take place in relation to Burgess Fields on 1st November. Relevant staff to be advised in advance of exercise and possibility of using a code name to ensure that staff know that this is not a real emergency is being considered.

4. **H&S Inspection Programme**

Adrian has resumed his inspection programme with some restrictions on activity and time spent. We are keeping this under review but to date it is going well. Safety Reps have been appraised of his programme and encouraged them to participate in some of his inspections.

5. **Bids for LFB Community Safety Initiative**

We have submitted 4 bids - one for telecare overlay at Dartrey Sheltered Clubroom and three for external charging / storage facilities for mobility scooters (at 3 sheltered schemes). The Borough Commander has supported these bids and we are hopeful that they will all be approved.

6. **LFB Audits**

LFB have indicated that they wish to audit the following blocks –

Grenfell Tower

Barandon Walk

36 Oxford Gdns

9 Colville Sq – audit undertaken on 20th Oct

Fire Assessor undertook pre-audit checks and has produced reports to highlight issues needing to be resolved. Peter Maddison has requested that his team be invited to attend these inspections and so Alex etc. has been invited to tomorrow inspection at Oxfd Gdns.

Facilities

- **Blantyre office** – quote for soundproofing of staff toilets awaited
- **Network Hub** – Lamberts have engaged a new surveyor to liaise with us and so communication has improved. Communal decs - spec now agreed with tenant reps.
- **Lanc West** – completed 21st – staff resident from 24th · Snagging to be done, ramp to be finished and a few minor issues to be progressed. (Plus external sign to be fitted)

Janice Wray

25th Oct 2016