

# Project Fire Risk Assessment

Project	Grenfell Tower	Project no	3482
Initial document completed by	SC/SOC	Date of assessment	February 2015

## Guidance Note:

When completing this document reference should be made to the Rydon Fire Procedure

## Definitions:

### Temporary Accommodation(s)

Are areas that are segregated within the building under construction or undergoing refurbishment that may be used as site offices, stores, workshops etc during the course of the works. Part of the structure of the temporary accommodation may be formed by the structure of the building under construction.

### Temporary Building(s)

Temporary structures for use on construction sites including pre-fabricated cabins, site huts, cargo containers, caravans, tool stores etc. The structure of the temporary building is independent from the structure of the building under construction. A temporary building may be positioned inside or outside the building under construction

People affected / at risk of being harmed: (circle or highlight in bold those at risk at the stage of the project if not pre start risk assessment)

Site operatives, visitors to the project, existing client staff, persons residing nearby, night workers, contractors, workers in remote areas or lone workers, public in released areas of site.

Number of Persons likely to be on site for the period of this assessment: up to 50 (currently 17) + FM company (approx. 2) + Existing tenants (approx.500)

Overall fire risk on the project: at present      –      Lower ☐      Normal ☒      Higher ☐

Risk Level: Following this assessment - See Action Plan Part E

The level of risk is now deemed to be: (Acceptable/, further control measures required) Please state:

Client systems are not functioning, there is no means to raise the alarm to residents, the AOV is not operational. The system requires a concierge in place to make the system.  
Client to provide updated FRA and Fire Plan.

# Project Fire Risk Assessment

Responsible person named for the project (Contract Manager or Project Manager)		
Print Name Simon O'Connor	Signature	Date 20/02/15
Risk assessor Contract Manager or Project Manager or SHE Manager or Independent Fire Consultant)		
Print Name Simon Camps	Signature	Date 20/02/15

Reviewed by responsible person (initial)																		
Date reviewed																		

# Project Fire Risk Assessment

A. Sections to be included (tick only the sections that will be included in this report – e.g. section 14 is unlikely to be required in the early weeks of a new build project)

Section		Tick
1	Project management	<input checked="" type="checkbox"/>
2	Sources of Ignition	<input checked="" type="checkbox"/>
3	Sources of fuel & oxygen	<input checked="" type="checkbox"/>
4	Rapid fire & smoke spread	<input checked="" type="checkbox"/>
5	Fire spread to adjacent properties	<input checked="" type="checkbox"/>
6	Fire Spread to / from temporary site buildings	<input checked="" type="checkbox"/>
7	Persons unaware of fire	<input checked="" type="checkbox"/>
8	Persons cannot evacuate safely	<input checked="" type="checkbox"/>

Section		Tick
9	Persons not being accounted for	<input checked="" type="checkbox"/>
10	Small fire grows rapidly	<input checked="" type="checkbox"/>
11	Fire Service Unaware of fire	<input checked="" type="checkbox"/>
12	Fire Service unaware of risks	<input checked="" type="checkbox"/>
13	Fire Service cannot gain access	<input checked="" type="checkbox"/>
14	Building / fire fighting facilities	<input checked="" type="checkbox"/>
15		<input checked="" type="checkbox"/>
16		<input type="checkbox"/>

# Project Fire Risk Assessment

Please provide details below and include any specific areas that may affect the fire risk

Issue	Detailed Information	
Proximity of other Buildings to site:	Existing car park and low rise 15m away.	
Area covered by this assessment:	Footprint of the project	
Number of building(s) or accommodation:	Grenfell Tower, site accommodation units	
Size of building or accommodation:	20	
Number of floors:	20 + basement	
Number of internal stairways (please indicate if these are 'protected'):	1 – protected.	
Number of external stairways (including scaffold etc):	Two (1 Hakki staircase leading to Walkway +1 and 1 leading from office to ground level)	
Location of Hydrant or Water supply:	Middle of Grenfell Road adjacent to the site entrance.	
Type of Work / Nature of the Site (please tick ALL that apply)		Scope of works and brief project description
Partially / fully occupied Building	<input checked="" type="checkbox"/>	The installation of a new communal heating system to all properties, Overcladding the whole building with a rainscreen cladding system including windows, remodelling of the bottom 4 floors to create 9 new flats a boxing gym, community rooms and a nursery.
Temporary Accommodation (external)	<input checked="" type="checkbox"/>	
Temporary Accommodation (internal)	<input type="checkbox"/>	
Refurbishment Project	<input checked="" type="checkbox"/>	
Construction site with traditional timber frame	<input type="checkbox"/>	
Healthcare	<input type="checkbox"/>	
New Build Construction Site	<input type="checkbox"/>	
Other – State Here -	<input type="checkbox"/>	

# Project Fire Risk Assessment

Maintenance projects – both planned and reactive should utilise rather than this form.

Please provide details below and include any specific areas that may affect the fire risk

Sources of ignition identified (Section 2 of the fire risk assessment)									
Naked flames	<input type="checkbox"/>	Electrical sparks	<input checked="" type="checkbox"/>	Machinery / Mechanical equipment	<input checked="" type="checkbox"/>	Hot works	<input type="checkbox"/>	Temporary electrical system	<input checked="" type="checkbox"/>
Hot Surfaces	<input type="checkbox"/>	Engines	<input checked="" type="checkbox"/>	Electrical tools	<input checked="" type="checkbox"/>	Electrical heaters	<input checked="" type="checkbox"/>	Central and water heating devices	<input checked="" type="checkbox"/>
Mechanical sparks	<input type="checkbox"/>	Cooking	<input checked="" type="checkbox"/>	Lighting	<input checked="" type="checkbox"/>	Chemical reaction	<input type="checkbox"/>		<input type="checkbox"/>
Smokers materials	<input checked="" type="checkbox"/>	Internal sparks	<input type="checkbox"/>	Arson	<input checked="" type="checkbox"/>	Spontaneous ignition/ self heating	<input type="checkbox"/>		
Sources of fuel identified (Section 3 of the fire risk assessment)									
Flammable liquids				Flammable solids				Flammable gases	
Paints	<input type="checkbox"/>	Diesel	<input checked="" type="checkbox"/>	Wood	<input checked="" type="checkbox"/>	Packaging	<input checked="" type="checkbox"/>	Butane	<input type="checkbox"/>
Thinners	<input type="checkbox"/>	Petrol	<input type="checkbox"/>	Paper	<input checked="" type="checkbox"/>	Stored Wheeled Bins	<input checked="" type="checkbox"/>	Propane	<input type="checkbox"/>
White spirits	<input type="checkbox"/>	Chemicals (COSHH)	<input type="checkbox"/>	Plastics	<input checked="" type="checkbox"/>	Scaffold sheeting	<input type="checkbox"/>	Acetylene	<input type="checkbox"/>
Paraffin	<input type="checkbox"/>	Aerosols	<input checked="" type="checkbox"/>	Rubber	<input type="checkbox"/>	Protective coverings	<input type="checkbox"/>	Hydrogen	<input type="checkbox"/>
Toluene	<input type="checkbox"/>		<input type="checkbox"/>	Textiles (Furniture)	<input checked="" type="checkbox"/>		<input type="checkbox"/>	Natural gas	<input type="checkbox"/>
Acetone	<input type="checkbox"/>		<input type="checkbox"/>	Building materials	<input type="checkbox"/>				
Methylated spirits	<input type="checkbox"/>		<input type="checkbox"/>	Waste materials	<input checked="" type="checkbox"/>				
sources of oxygen identified (Section 3 of the fire risk assessment)									
Oxidisers	<input type="checkbox"/>	Oxygen cylinder storage	<input type="checkbox"/>	Piped systems	<input type="checkbox"/>	Air conditioning units	<input type="checkbox"/>	Natural air	<input checked="" type="checkbox"/>



# Project Fire Risk Assessment

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			High	Med	Low	Yes	No
1	Project management						
1.1	Lack of formal identification of the responsible person	Person identified within induction and within the fire plan and construction phase plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2	Lack of trained fire safety wardens		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3	Fire plan not communicated to site team	Fire plan provided to site team members.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.4	Fire plan not communicated to persons that report to site.	Emergency details within site inductions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.5	Infrequent monitoring of the workplace	Weekly recorded checks to be made in line with procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.6	Failure to record fire safety checks with fire safety log book	Log book provided for check records	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.7	Failure to test the fire emergency procedures	Fire drills held every 6 weeks	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Sources of Ignition allowing fire to start						
2.1	Temporary Electrical installation	Electrical installation undertaken by trained and competent persons. The installation conforms to BS 7671: 2008 requirements for electrical installations <i>A 3 monthly inspection and test must be undertaken to ensure adequacy and effectiveness.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2	Heaters	Heaters provided are electrical and wall mounted with 'do not cover' signage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3	Arson	Site is within an estate with high crime – hoarding surrounds the site.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4	Smokers Materials	Smoking area established at far corner of the yard area – fire point in place, sand bucket in place.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5	Portable Electrical Equipment	<i>Contractor's electrical tools have current PAT certification. To be checked by Rydon site team.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.6	Heat source: cooking equipment, microwaves	Microwave within the canteen – PAT tested, sited to allow vents to act.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7	Obstruction of equipment ventilation		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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			High	Med	Low	Yes	No
3	Sources of fuel & oxygen that may assist fire growth						
3.1	Accumulation of Clothing in drying room, and offices	This area is to be monitored to prevent excessive build up.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2	Accumulation of Waste Materials/ packaging, food stuffs etc.	The bins will need to be monitored to prevent excessive waste build up.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3	Left over News Papers in drying room	The bins will need to be monitored to prevent excessive waste build up. Ensure skips are changed frequently to ensure packaging etc can be removed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4	Furniture plastic chairs and material covered chairs	Stocks are kept to a minimum and will be disposed if broken.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.5	Stored Aerosols	There is a small amount of aerosols Spray line marker etc. To be kept in a metal container.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Rapid fire & smoke spread through building						
4.1	Natural ventilation	Common areas within the building do not have natural ventilation.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2	Conduction, convection & radiation	The occupied units within the tower are rated to 1 hour fire protection. Existing fire stopping is in place. Where new penetrations are opened they have fire stopping installed by the end of the shift. Where permanent fire stopping is missing Rydon to inform the client immediately.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Fire spread to adjacent properties						
5.1	Adjacent properties	Natural fire breaks due to the layout of the area. Fire unlikely to spread to adjacent buildings.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Construction project	Hot works minimised on site – only grinding and cutting under the permit system – this is within the boxing club area (low risk) and during demo. Fire watchers form part of the procedure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Occupied Premises	The occupied units within the tower are rated to 1 hour fire protection. Existing fire stopping is in place. Where new penetrations are opened they have fire stopping installed by the end of the shift. Where permanent fire stopping is missing Rydon to inform the client immediately.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.4			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Fire spread to/from temporary site buildings						
6.1	Fire rating of temporary buildings not sufficient	Temporary buildings have 1 hour fire protection and are sited away from the main building.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.2			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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			High	Med	Low	Yes	No
7	Persons unaware of fire (warning systems)						
7.1	Persons residing in office & welfare areas	Fire alarm system at fire points on site, in the welfare area and store area.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.2	Persons located on upper floors	The fire brigade and client have a 'stay put' policy for residents. However there is no system in place for the building. Client and fire brigade have been informed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.3	Persons in adjacent buildings	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.4	Operatives working in mast climbers	Operatives working in mast climbers have specific procedures outline in RAMs for action in the event of fire.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Persons cannot escape safely in the event of fire (means of escape)						
8.1	Persons located in basement locations	Existing fire escape route not impeded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2	Persons in the upper floors	Operatives to use the protected fire escape route. Residents to stay put.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.3	Insufficient means of escape	There are multiple exits from the construction areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.4	Operatives working in mast climbers	Operatives working in mast climbers have specific procedures outline in RAMs for action in the event of fire.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Persons cannot be accounted for						
9.1	Person on site unaware of emergency procedures	Covered within site inductions inductions / practiced during drills.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.2	Visitors to site unaware of emergency procedures	Covered within visitors inductions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.3	Site operatives, unaware of emergency procedures	Covered within site inductions / practiced during drills.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.4	Inadequate signing in and out process	Biometric system in place. Print facility not yet in place. Signing in book in place until rectified.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9.5			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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			High	Med	Low	Yes	No
10	Small fire grows rapidly (fire fighting systems)						
10.1	Persons not trained in fire safety		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.2	Inadequate fire fighting media	Fire points placed at each work area no more than 30m apart	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.3	Damaged/ vandalised fire fighting media or faulty fire panel	Weekly checks undertaken by Rydon named person. Damaged or missing items replaced immediately, Stock held on site.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.4			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Fire service unaware of Fire						
11.1	Fire occurring out of hours	The building is occupied 24 hours per day.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.2			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.3			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Fire service unaware of site hazards / risks(lack of information)						
12.1	Flammable liquids stored within or adjacent to the accommodation units	Flammable liquids not stored on site – removed daily.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.2	No persons on site when fire breaks out	Site is occupied by residents	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.3			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Fire service cannot gain access						
13.1	Site entrance door locked	Fire brigade have a key to the gate. Monthly liaison on-going.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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			High	Med	Low	Yes	No
14	Building fire fighting facilities						
14.1	Lack of fire fighting equipment	Existing building fire fighting equipment in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.2	Person not trained in its use	Stay put policy means this is not an issue.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.3	Persons not informed or nominated to monitor / inspect fire fighting equipment	Weekly checks of Rydon equipment in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14.4			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15	Existing fire fighting facilities (occupied buildings)						
15.1	Client FRA insufficient / not provided / not reliable	<i>The detection and alarm systems and the AOV do not work. Fire brigade and client aware.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15.2	Client Fire Plan insufficient / not provided / not reliable	<i>The detection and alarm systems and the AOV do not work. Fire brigade and client aware.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15.3	Existing building not adequately fire stopped	Appears to be in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.4	Existing building systems not serviceable	<i>e.g. AOV / Fire Extinguishers / alarm panels etc – Not serviceable. Fire brigade and client aware.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15.5	Temporary voids will be created	temporary fire stopping is undertaken before the end of each shift.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.6			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15.7			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Project Fire Risk assessment

Action Plan – taken from ‘Further Action’ tick box.

Para no	Priority rating (H M L)	Action/s required to reduce risk	Action/s taken	Date	Name	Revised risk category (H M L)
9.4	M	Fix biometric system to allow print off for roll call.				
15.1 to 15.4	H	Existing systems to be repaired and the system checked and implemented. On-going liaison with the fire brigade. Request updated FRA and Fire plan from client taking into consideration current circumstances.				