

# New Tenancy Visiting Form for Introductory Tenants



## 1. VISIT DETAILS

Date of visit	1/11/16	Was the visit successful?	yes
If no give details			

## 2. TENANTS DETAILS

Name of Tenant	Rukayetu Hamudu	Date of Birth	[REDACTED]
Address	2 Grenfell Tower Lancaster West Estate London W11 1TS		
Telephone number	[REDACTED]		
Email	[REDACTED]		
Emergency contact details	Jamilah Bourke - Daughter [REDACTED]		

## 3. FAMILY MEMBERS

Name	Date of Birth	Gender
[REDACTED]	[REDACTED]	[REDACTED]

Does the tenant or anyone in the household have additional support needs?

Please specify

none at present.

## 4. TENANCY DETAILS

Tenancy type	introductory fixed
Tenancy start date	03/10/2016
Date when 9mth visit is due	03/07/2016
Fixed term tenancy start date	03/07/2017
Fixed term tenancy end date	03/07/2022

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## 5. CONDITIONS OF TENANCY

Have the conditions of tenancy been explained?	yes
Has the 'About your Tenancy' leaflet been given?	yes

## 6. RENT

Current balance	
Copy of rent account given to tenant?	
Is debt advice required?	

## 7. CONDUCT OF TENANCY

Is the property being kept in a reasonable condition?	yes
Is there any evidence of ASB?	No
Are there any pets in the property? If yes give details	None

## 8. DECLARATION

\*delete as appropriate

I/we\* declare that everyone listed on this form lives at this property as their only or main home and that the information given on this form is complete and to the best of my/our\* knowledge correct.

I/we\* understand that I cannot sub-let the whole of my property to another person, and that if I do it may be used as grounds for repossession.

I/we\* agree to TMO and the Council using the information given to verify my/our\* tenancy and sharing the data, lawfully, in order to carry out this verification.

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I understand that any false information provided on this form may be used as grounds for repossession, and that I must declare any changes that may affect my tenancy to the TMO and/or the Council. These changes include;

- If I leave the property for in excess of 13 weeks
- If the tenancy address is no longer my main and principal home
- If I own or have a financial or legal interest in any other property in the UK or overseas

I HAVE TICKED THIS BOX TO SHOW I HAVE READ AND UNDERSTOOD THIS DECLARATION



Tenant(s) Name (PRINT)	R. M. AMUNDU
Tenant Signature	
Neighbourhood Officer Signature	
Date	1st November 2016

### 9. ADDITIONAL INFORMATION AND FOLLOW UP ACTION

Additional information
<ul style="list-style-type: none"><li>• Youths stand on a metal platform o/s f/m window + peer into tenants property.</li><li>• Heating system - Claire Williams to demonstrate.</li></ul> 