

OFFICIAL SENSITIVE

EXPERT PANEL MEETING – Wednesday 21 February 2018, 1300-1430

Room F4C, MHCLG, 2 Marsham Street, London

ATTENDEES

- Sir Ken Knight – Chair
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Nick Coombe – National Fire Chiefs Council
- David Crowder – Building Research Establishment
- Matt Denby - Metropolitan Police
- Matt Bonner - Senior Investigating Officer, Metropolitan Police
- Martin Shipp– Building Research Establishment
- Andy Bell – Deputy Assistant Commissioner, London Fire Brigade
- Dan Daly – Assistant Commissioner London Fire Brigade
- Peter Caplehorn - Chief Exec, Construction Products Association
- Ian Milward - Product Safety Trading Standards Manager, Derbyshire County Council
- Rob Tylour - Head of Service, Derbyshire County Council
- Sarah Smith - Office for Product Safety & Standards, BEIS
- Debbie Smith – Building Research Establishment (TBC)
- Tamara Finkelstein - MHCLG
- Neil O'Connor – MHCLG
- Louise Upton – Home Office
- Ross Easton - MHCLG
- Ruby Thompson - MHCLG
- Jerome Ma – Secretariat, MHCLG

APOLOGIES

- Roy Wilsher – Chair, National Fire Chiefs Council
- Ann Bentley – Global Director, Rider Levett Bucknall
- Brian Martin – MHCLG

AGENDA

ITEM	PAPERS; [OWNER]	TIME
1. Introductions and Declaration of interests		13:00
2. MPS findings and testing		
a) Results of MPS testing; further planned tests and timescales	David Crowder; Martin Shipp; Matt Bonner; Matt Denby	13:05
b) Scale of issue - engagement with	Matt Bonner; Matt Denby; Andy Bell	13:15

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manufacturer		
3. Fire doorset testing regime and trading standards		
a) Current standards and testing regime	Ian Milward; Rob Tylour; Martin Shipp; Debbie Smith/Brian Martin; Peter Caplehorn;	13:25
4. Advice and next steps / Comms		
a) Immediate safety steps and investigation/testing	Andy Bell; Nick Coombe; Peter Bonfield; Ian Milward; Rob Tylour;	13:45
b) Potential scenarios and actions	Ken Knight; Ross Easton	14:00
c) Public communication and timings e.g. advice / public safety messaging	All	14:15
5. Summary of actions and AOB		14:25