

OFFICIAL SENSITIVE

EXPERT PANEL MEETING - Wednesday 23 August 2017, 10am-noon

F 130 NW, DCLG, 2 Marsham Street, London

Dial in details: Telephone: [REDACTED]; Participant Code: [REDACTED]

ATTENDEES

- Sir Ken Knight - Chair
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Amanda Clack - President, Royal Institution of Chartered Surveyors; Partner, EY
- Roy Wilsher – Chair, National Fire Chiefs Council
- James Webb / Brian Nash / Chloe Dunnett – Home Office
- Faith Quigley – DCLG
- Philippa Robinson – DCLG
- James Clarke - DCLG
- Brian Martin / Bob Ledsome – DCLG
- Julia Bowman - DCLG
- Jessica Moore / Rachel Stephenson - DCLG
- Jessica North – DCLG
- Jerome Ma - Secretariat

AGENDA

1. Introductions, Previous Minutes and Declaration of interests [Paper-23Aug-001 – Action log]	10:00 – 10:05
2. Updates from DCLG and Chair <ul style="list-style-type: none">• Industry Response Group [KK] [Paper-23Aug-003 – IRG Fire Safety Training Accreditation]• Response to T7 (FR & phenolic) and T6 (A2 & stone wool)• Expert Panel Terms of Appointment [Paper-23Aug-002 – Appointment Letter]• Grenfell Visit Update and structural features of concern [PB/AC]	10:05 – 10:15
3. Live Workstreams <ul style="list-style-type: none">a) Post-Large scale testing<ul style="list-style-type: none">• Discuss post-testing wrap-up advice note. Consider inclusion of outputs of 16/08 technical group discussion and mythbusting on fire safety measures and BRE data release [JC] [Paper-23Aug-004 – Wrap-Up Advice Note - <i>To be tabled at meeting</i>]b) Stay Put policy<ul style="list-style-type: none">• Discuss draft statement endorsing Stay Put policy [Paper-23Aug-005 – proposal for endorsing Stay Put]c) Other cladding systems:	10:15 – 11:00

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<ul style="list-style-type: none">• Update on data release from BRE [BM verbal update]• Data collection to identify materials on all buildings [JB / FQ verbal update]	
<p>4. Forward look</p> <p>a) Desktop studies:</p> <ul style="list-style-type: none">• Use of desktop studies and Extended application of BS8414 test [KK verbal update] <p>b) Southwark follow up</p> <ul style="list-style-type: none">• Update on progress to date• Issues for Standing Committee on Structural Safety to consider e.g. mitigation measures (Civil and Structural Engineers) [BL verbal update] <p>c) SURGE network proposal [Paper-23Aug-006 – Fire Science Research Network proposal]</p> <ul style="list-style-type: none">•	11.00 – 11.45
<p>5. Comms / stakeholders</p> <ul style="list-style-type: none">• Forward look at publication timetable [Verbal update from JM]• Panel to note upcoming meetings w/c 28 Aug:<ul style="list-style-type: none">○ 28/29 Aug – Technical Group meeting on assurance and sign-off of remedial work○ 29 Aug, 1-2.30pm - Industry Response Group [PB attending]○ 30 Aug, 10-12 – Expert Panel○ 31 Aug/1 Sep – Technical group on passive / active mythbusting○ 1/2 Sep – Publication of wrap-up advice○ Potential meeting with private sector developers	11.45 –11.55
<p>6. Summary of actions and AOB</p>	11:55 – 12:00