

EXPERT PANEL MEETING – Wednesday 18 October 2017, 1000-1200**Room F4D, DCLG, 2 Marsham Street, London****ATTENDEES**

- Sir Ken Knight - Chair
- Roy Wilsher – Chair, National Fire Chiefs Council
- Jade Gadsby– Home Office
- Neil O'Connor – DCLG
- Ann-Therese Farmer – DCLG
- Offer Stern-Weiner/Gillian Kiy – DCLG
- Richard Harral - DCLG
- Rob Leach – DCLG
- Mavis McKenzie-Cecil - DCLG
- Philippa Robinson – DCLG
- Eunice Boye - DCLG
- Jerome Ma – Secretariat

APOLOGIES

- Dr Peter Bonfield - Chief Executive, Building Research Establishment

AGENDA

ITEM	PAPERS; [OWNER]	TIME
1. Introductions and Declaration of interests	Paper-18Oct-001 – Action log	10:00
2. Updates from DCLG and Chair		
a) SofS Advice (Private sector data collection, membership, funding and IRG)	[Ann-Therese Farmer/Offer Stern-Weiner]	10:05
b) Updates on meetings with SCOSS and Joseph Genco, Victorian Building Authority	[Ken Knight]	10:15
3. Live Workstreams – Wider fire and structural safety issues		
a) non-ACM advice sign off; update on and BRE cataloguing of non-ACM cladding samples	Paper-18Oct-004a – Letter from Tamara; Paper-18Oct-004b - Annex A - Visual and condition survey guidance; [Richard Harral]	10:25
4. Live Workstreams - Wider fire and structural safety issues		
a) non-ACM advice sign off; update on and BRE cataloguing of non-ACM cladding samples	Paper-18Oct-002- non-ACM advice ; [Brian Martin and Carl Sherwood]	10.35
b) IRG information notes – review and sign off	Paper-18Oct-003a- Flow chart; Paper-18Oct-003b- Info note 1; Paper-18Oct-003c- Info note 2 [Rob Leach]	11.10

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5. Comms / stakeholders		
a) Panel to note upcoming meetings: <ul style="list-style-type: none"> • 18 Oct, 1.15pm-2pm – EP Meeting with Dame Judith Hackitt • 19 Oct - Meeting with SofS on non-ACM • 24 Oct, 1pm – IRG [Ken to attend] • 25 Oct, 10am-noon – EP meeting • 25 Oct, 12.30pm – EP catch up with DAs 		11:40
6. Summary of actions and AOB		11:45
a) Follow up from 12 Sep meeting with APPG	Paper-18Oct-005a Letter from sir David Amess MP 16.10.17; Paper-18Oct-005b - Questions from APPFSRGroup [Ken Knight]	