

The Royal Borough of Kensington and Chelsea
The Town Hall, Hornton Street, Kensington, London, W8 7NX

Chief Executive
Barry Quirk, CBE

Director of Housing Management
Doug Goldring



8th June 2018

Dear Resident,

Fire Procedure for Campden Houses

As part of the Council's ongoing commitment to meeting the most stringent standards in fire safety we are making sure that you are aware of a change to the fire procedure for your block.

If you are alerted to smoke or fire within your block, you should immediately –

- leave your flat, closing your front door behind you and
- exit the block via the main entrance door.

Once safely outside the block please call the London Fire Brigade on 999 to advise them of the emergency, providing them with the address and postcode of your block.

This fire procedure has been discussed with our independent fire experts, Turner & Townsend Project Management Ltd. and follows the latest national guidance.

Kensington and Chelsea Council have an ongoing programme of Fire Risk Assessments (FRAs). Where necessary our independent assessors recommend additional inspection and testing to gain the most accurate view possible of any potential fire issues. These more detailed tests showed that the flat interiors were unlikely to contain a fire to a single apartment for a significant length of time. This means the assessor has recommended that leaving your flat is the best way of responding to a fire in your block.

If you or a member of your household requires help in rapidly leaving your property in an emergency, please let us know and we will alert London Fire Brigade.

We will also be installing fire action notices to remind you of this procedure. A copy of the Fire Procedure is enclosed with this letter.

Once the FRA report is received from the assessors it will be published on the Council's website and available to all. We will take any actions recommended to further enhance the fire safety of your block.

Please do contact us on 0800 137 111 or via firesafety@rbkc.gov.uk if you have any queries or concerns about this letter or about fire safety. We will prioritise these and respond to as soon as we can.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'D. Goldring', is enclosed within a light grey rectangular box.

Doug Goldring

Director of Housing Management

FIRE ACTION NOTICE

Campden Houses, Peel Street, W8 7PQ

If you discover a fire

- 1. Raise the alarm to alert others in the area by shouting “FIRE”**
- 2. Leave the flat, shutting the front door behind you and leave the building by the nearest and safest route (the main entrance door)**
- 3. Do NOT stop to collect any of your personal belongings**
- 4. Call the Fire Brigade by dialling 999 or 112 and give your address including postcode**
- 5. Wait for the Fire Brigade to arrive**
- 6. Do not re-enter the building until instructed to do so**

Please be aware that you should NOT use the lift to evacuate in the event of a fire