

**The Royal Borough of Kensington and Chelsea**  
The Town Hall, Hornton Street, Kensington, London, W8 7NX

**Chief Executive**  
Barry Quirk, CBE

**Director of Housing Management**  
Doug Goldring



THE ROYAL BOROUGH OF  
**KENSINGTON  
AND CHELSEA**

21 February 2018

Dear Resident,

Fire Risk Assessment within the communal areas of your block

As part of Kensington and Chelsea Council's continuing work to make sure all our homes are safe we are undertaking new Fire Risk Assessments (FRAs) to review the fire safety of all council properties. These FRA reports will then be placed online so residents can see the detail of the fire safety of their home and hold the council to account for our performance.

Fire Risk Assessments (FRAs) are a legal requirement to ensure that checks are made on the fire safety of buildings by competent professionals who inspect, observe and assess all fire related issues and where necessary make recommendations for any required improvement or upgrade. The FRAs are carried out by fully accredited professionals, who use industry best practice processes to complete the assessment.

We are contacting you to advise you that Turner & Townsend Project Management Ltd has been appointed to carry out the necessary Fire Risk Assessment for your block. They will be inspecting the communal areas of your block and assessing all the fire safety measures including the means of escape, fire doors and emergency lighting. As part of this assessment they will need to inspect a number of the flat entrance doors and so they may knock on your door and request your permission to inspect the front door. This should only take a short time and we would be grateful if you could allow them to do so. The Turner & Townsend Fire Risk Assessor will have an Identification badge issued by the Council and if this is not on display please do request sight of this before you allow them in. The consultant will be in your block within the next few weeks. This assessment is part of the regular ongoing programme, however, we understand you may have questions about the FRA or our ongoing fire safety work. Please contact [firesafety@rbkc.gov.uk](mailto:firesafety@rbkc.gov.uk) if you have any general queries, or telephone 0800 137 111.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Doug Goldring'.

Doug Goldring  
Director of Housing Management