

**EXPERT'S PARTICIPATION RECORD**  
**COLIN TODD**

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<b>Name of Expert</b>	<b>Nature of Work</b>	<b>Whether Funded (Private/Public)</b>
Colin Todd	Currently (as at August 2020) Project Manager for a contract between C S Todd & Associates Ltd and the British Standards Institution (BSI) for drafting a new Publicly Available Specification for Fire Risk Appraisal and Assessment of External Wall Construction and Cladding.	Funded by BSI, who are receiving Government funding for the project.
	Revision of the NFCC Guidance to support a temporary change to a simultaneous evacuation strategy in purpose-built block of flats as representative of the Fire Industry Association (FIA) and Institution of Fire Engineers	No
	Member of a task and finish group co-chaired by the Fire Sector Federation and the National Fire Chiefs Council that will be responsible for providing a recommendation on how the new Fire Safety Bill should be commenced.	No
	Drafting new PAS 79-1 and PAS 79-2, a Publicly Available Specification which sets out a specific methodology used for conducting a fire risk assessment.	Not funded (but royalties payable by BSI to C S Todd & Associates Ltd on sales).
	Observer (papers only, no attendance at meetings) for Institution of Fire Engineers on the Industry Response Group Working Group 4 (WG4) response to the Hackitt Review. WG4 addresses competence of fire risk assessors.	No
	Member of Special Interest Group (SIG) of FIA and Housing Sector in relation to implementation of Phase 1 report recommendations by Government. Communication of the SIG views to the	No

Home Office (copy of these views sent to the Public Inquiry).	
Member of Building Standards (Fire Safety) Review Panel, tasked with advising the Scottish Minister for Local Government, Housing and Planning on changes to the Building (Scotland) Regulations and supporting Technical Handbooks following the Grenfell Tower Fire in June 2017.	No
Member of Scottish Government expert group responsible for Scottish equivalent of the Consolidated Advice Note on external walls and flat entrance doors, produced by the Government Expert Panel in England.	No
Member of Special Interest Group of FIA that prepared guidance for fire risk assessors in relation to fire risk assessment of external wall construction, following publication of the new Fire Safety Bill 2020.	No
Member of the BSI Technical Committee responsible for BS 5839-6, the British Standard on Fire Detection and Fire Alarm Systems for Dwellings (including blocks of flats). Member of the Drafting Panel for the revision of BS 5839-6 in 2019.	No
Author of textbook published by BSI on BS 5839-6. Currently under revision as at August 2020.	Private funding to C S Todd & Associates Ltd from BSI.
Drafting BS 8629, the British Standard on Evacuation Alert Systems for use by the Fire and Rescue Service in Blocks of Flats.	Funding by Scottish Government to C S Todd & Associates Ltd
Member of the BSI Committee responsible for BS 8629.	No
Revision of the Domestic Technical Handbook section on evacuation alert	No

<p>systems that supports the Building (Scotland) Regulations 2004 (as amended) at the request of the Scottish Government.</p>	
<p>In September 2020 C S Todd &amp; Associates Ltd were awarded a contract by the Home Office to produce new fire safety guidance and update existing guides which supports the Regulatory Reform (Fire Safety) Order 2005. The existing guides to be updated are:</p> <ul style="list-style-type: none"> <li>- A Short Guide to Making your Premises Safe from Fire</li> <li>- Fire Safety in Purpose-Built Blocks of Flats</li> <li>- Fire Safety Risk Assessment Checklist</li> <li>- Regulatory Reform (Fire Safety) Order 2005 Guidance Note no.1</li> </ul> <p>The new guides are:</p> <ul style="list-style-type: none"> <li>- A guide for the Responsible Person on their duties under the Fire Safety Order (as amended).</li> <li>- A guide on the requirements of the new secondary legislation that will implement the recommendations of the Grenfell Tower Inquiry Phase 1 report</li> </ul>	<p>Public Funding from the Home Office</p>
<p>Member of Special Interest Group of FIA to complete the FIA response to the Home Office proposals for new secondary legislation that will, inter alia, address the recommendations of the Public Inquiry Phase 1 report.</p>	<p>No</p>
<p>Member of Special Interest Group of FIA to comment on an initial draft of a BSI Flex, which is a specification for competence requirements for individuals engaged in work on higher risk residential buildings. The Flex is part of the response to part of the Hackitt report.</p>	<p>No</p>

	C S Todd & Associates have been appointed as a sub-consultant by RH Environmental Ltd (RHE), who have won a tender for the provision of research into the Housing Health and Safety Rating System (HHSRS): Phase 2, awarded by MHCLG. C S Todd & Associates will be providing input to that part of the HHSRS that addresses fire.	Public Funding via RHE.
	FIA representative on the Technical Steering Group for the research project awarded to BRE Global by MHCLG: Fire Safety: Trigger Thresholds, a workstream of the technical review of Approved Document B.	No
	C S Todd & Associates is assisting NFCC with the drafting of a new Code of Practice on premises information boxes.	No
	A member of a Special Interest Group of the FIA in connection with the preparation of the response of the FIA to the Home Office consultation on new proposals to implement the GTI Phase 1 recommendations on Personal Emergency Evacuation Plans.	No
	Member of MHCLG Advisory Group on fire safety of external walls in buildings of 11-18m in height.	No
	Leading a project, and Chairing the Steering Group, in relation to a technological means for identification of disabled people in blocks of flats.	CS Todd & Associates - Not funded. Funding for software development by others and trial installations in Ealing and Glasgow funded by: <ul style="list-style-type: none"> <li>● Scottish Government</li> <li>● Scottish Fire and Rescue Service</li> <li>● FIA</li> </ul>

		<ul style="list-style-type: none"><li>• BAFE</li><li>• Aico</li></ul>
	A member of the special interest group of the FIA for comments on the draft for public comment of BS 9991 (Code of Practice for fire safety in the design, management and use of residential buildings).	No